

**WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT BOARD OF
EDUCATION ANNUAL REORGANIZATION MEETING MINUTES
JULY 5, 2016 - 6:00 P.M.**

The regular meeting of the Warren County Special Services School District Board of Education was called to order at 6:00 p.m. by Interim Board Secretary, Julie Mumaw.

Notification of the meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and sent to The Daily Record and the Star Ledger and the Administrator/Clerk of the Board of the County of Warren.

Those present saluted the flag and observed a moment of silence in honor of those serving in the military.

ROLL CALL

Members Present: Mr. Joseph Delesky, Mr. Robert Hopek, Ms. Mary Jane Deutsch, Ms. Kathi Howell, Mr. William Spencer

Members Absent: Ms. Kim Reitmeyer, Dr. Rosalie Lamonte

Administration Present: Ms. Julie Mumaw, Interim Business Administrator/Board Secretary

Julie Mumaw opened the nominations for the Office of President of the Warren County Special Services School District Board of Education.

Mr. Hopek nominated Mr. Delesky, seconded by Mr. Spencer. for the Office of President. Ms. Mumaw asked to close nominations.

Motion by Mr. Hopek, second by Ms. Deutsch, to elect Mr. Delesky to the office of President of the Warren County Special Services School District Board of Education.

The motion carried by Unanimous Voice Vote

Ms. Mumaw turned the meeting over to the newly elected President, Mr. Joseph Delesky.

Mr. Delesky opened nominations for the office of Vice-President of the Warren County Special Services School District Board of Education.

Ms. Deutsch nominated and Mr. Hopek seconded, Mr. Spencer for the Office of Vice-President of the Warren County Special Services School District Board of Education. Mr. Delesky asked to close nominations.

Motion by Mr. Hopek, second by Ms. Howell to elect Mr. Spencer to the office of Vice President.

The motion carried by Unanimous Voice Vote

COMMUNICATIONS AND ATTACHMENTS

1. New Jersey School Board Member Code of Ethics – The Board read and discussed the NJSBA Member Code of Ethics – to be discussed at the July 19, 2016 meeting at the Hills House.
2. 2016-2017 District Calendar
3. 2016-2017 District Organization Chart
4. Set District Goals and Superintendent's Goals to be discussed at the July meeting and approved at the August meeting.

Motion by Mr. Spencer, second by Ms. Howell for the Board to approve the following items 7 – 34:

7. RESOLVED, to meet on the third Tuesday of each month at 6:00 p.m. at the Warren County Department of Education Office.

July 19, 2016 – Hills House Dinner 5:00 PM

August 16, 2016

September 20, 2016

October 18, 2016

November 15, 2016

December 20, 2016

January 17, 2017

February 21, 2017

March 21, 2017

April 18, 2017

May 16, 2017

June 20, 2017

July 3, 2017 (Reorganization on a Monday)

8. RESOLVED, to re-appoint Florio, Perrucci, Steinhardt & Fader, L.L.C. as Legal Counsel for the 2016-2017 School-year, on an as needed basis, at a rate of \$145 per hour.
9. RESOLVED, to re-appoint Brown & Brown Insurance for the 2016-2017 school-year.
10. RESOLVED, to appoint Anthony Ardito, LLC. for services in regard to annual audit of the books and records of the Secretary and Treasurer of School Moneys for the fiscal year ended June 30, 2016 at a cost of approximately \$15,000.
11. RESOLVED, that The Star Ledger is hereby designated as the official newspaper and the Daily Record as the alternate official newspaper in which shall be published all advertisements and notices required by law to be published on behalf of the Warren County Special Services School Board of Education.
12. RESOLVED, to re-appoint Integrity Consulting Group broker of record for employee benefits for the 2016-2017 school-year.
13. RESOLVED, to re-appoint Dr. Victor Rodriguez, M.D. as School Physician for the 2016-2017 school-year with a retainer of \$1,325.
14. RESOLVED, to appoint Ms. Julie Mumaw as Interim Business Administrator/Board Secretary for the 2016-2017 School-year.
15. RESOLVED, for the renewal of the bond for the Business Administrator/Board Secretary as determined by percentage of gross budget.

16. RESOLVED, to re-adopt the existing curriculum which supports student achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) in every program for all students in Visual and Performing Arts; Comprehensive Health and Physical Education; Language Arts Literacy; Mathematics; Science; Social Studies; World Languages; Technology; and Career Education and Consumer, Family and Life Skills.
17. RESOLVED, to continue using PNC Bank as Depository for the 2016-2017 School year for the following accounts: General, Payroll, Payroll Agency, Summer Payroll Account, and In-service (County-Wide Professional Development).

18. RESOLVED, to approve required signatures for accounts as follows:

ACCOUNT	SIGNATURES REQUIRED
General	(3 signatures) President or Vice President, Superintendent, Board Secretary
Payroll	(2 signatures) President and Board Secretary
Summer Payroll	(2 signatures) President and Board Secretary
Payroll Agency	(1 signature) President or Board Secretary
Student Activity	(2 signatures) Superintendent or President, Board Secretary
In-service	(2 signatures) Superintendent or President, Board Secretary

19. RESOLVED, to approve the appointment of the following committees:

Business & Finance, Facilities, Transportation – Mr. Hopek, Mr. Delesky
Policy, Personnel, Curriculum – Ms. Deutsch, Ms. Howell, Ms. Reitmeyer

20. RESOLVED, to appoint the following board members to represent the Board of Education:

State School Board's Assn. Rep. – Mr. William Spencer
County School Board's Assn. Rep. – Mr. William Spencer
Liaison, Advisory Committee – Ms. Kim Reitmeyer
Legislative Representative – Ms. Kim Reitmeyer

21. RESOLVED, for approval to continue current Board Policies.
22. RESOLVED, for approval for authorization of Superintendent and Business Administrator to implement the 2016-2017 budget.
23. RESOLVED, to re-appoint Mr. Joseph Flynn as Affirmative Action Officer (AAO) and 504 Officer.
24. RESOLVED, to authorize the AAO (Affirmative Action Officer) to conduct yearly equity training for all staff.
25. RESOLVED, to approve the following individuals to serve on the Affirmative Action Team: Mr. Joseph Flynn, Ms. Stephanie O'Keefe, and Ms. Diane Kasharian.
26. RESOLVED, to authorize the Affirmative Action Team to conduct a survey for the development of the 2016-2017 Comprehensive Equity Plan.
27. RESOLVED, to appoint Ms. Julie Mumaw as Right-To-Know and AHERA Officer.
28. RESOLVED, to appoint Ms. Kim Amin as OPRA (Open Public Records Act) Officer.
29. RESOLVED, to approve Ms. Julie Mumaw as Purchasing Agent.
30. RESOLVED, to approve Mr. John Malanga (JDM Group) as a computer technology consultant for the 2016-2017 school year as per the terms outlined in the professional service agreement and attached to these minutes.

31. RESOLVED, to approve the following Tax Shelter Companies:
 AXA Equitable
 First Investors
 Prudential Retirement
32. RESOLVED, to approve the following Disability Company: Prudential Insurance Company of America
33. RESOLVED, to approve the 2016 – 2017 District Calendar
34. RESOLVED, to appoint Nancy DeRiso as Treasurer of School Monies for a stipend of \$3,000 for the 2016-2017 school year.

UNANIMOUS VOICE VOTE: 5 – YES. MOTION CARRIED.

REGULAR MEETING ITEMS

APPROVAL OF BOARD MINUTES

Motion by Ms. Howell, seconded by Mr. Spencer, to approve the following motion:

1. Motion to approve the June 21, 2016 minutes of the Board of Education regular Meeting.
2. Motion to approve the June 21, 2016 minutes of the Executive Session meeting (The minutes of this closed session to be made public when the confidentiality no longer exists)

VOICE VOTE: 4 – YES. MR. HOPEK ABSTAINED. MOTION CARRIED.

Approval of Check Register(s)

Motion by Mr. Spencer, seconded by Ms. Deutsch, to approve the following motion:

BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the June 30, 2016 bill list in the amount of \$ 68,757.34.

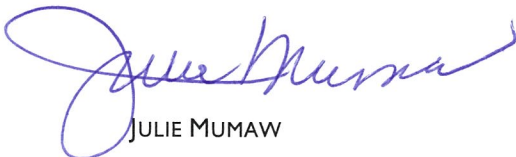
Voice Vote: 5 – Yes. Motion carried.

ADJOURNMENT

Motion by Mr. Hopek, seconded by Ms. Howell, to adjourn the meeting at 6:25 p.m.

VOICE VOTE: 5 – YES. MOTION CARRIED.

RESPECTFULLY SUBMITTED,



JULIE MUMAW

INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY