

**BOARD OF EDUCATION
MINUTES
MAY 26, 2020
6:00 P.M.**

Meeting Held Remotely due to Statewide Health-Related Closure

A. CALL TO ORDER

President Delesky opened the meeting with the Call to Order at 6:00 pm, and read the opening statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

Present: Mr. Joseph Delesky, Ms. Mary Jane Deutsch, Ms. Kathi Howell, Ms. Kim Reitmeyer, Mr. William Spencer, Dr. Rosalie Lamonte

Absent: Mr. Raub Hopek

Also Present: Mr. Joseph Flynn, Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

C. APPROVAL OF BOARD MINUTES

Ms. Kim Reitmeyer made a motion, seconded by Mr. William Spencer, to approve the following resolutions:

1. Motion to approve the minutes of the April 28, 2020 Board of Education regular meeting. (Attachment 1)

Motion carried in a unanimous voice vote.

D. SUPERINTENDENT'S REPORT

I. Public Relations

- a. Joint Council of Special Services School Districts
 - i. Discussion regarding what is happening across the State
- b. The HILLS House at Centenary University discussion

II. Operations

- a. Staffing
 - i. Moving into the summer
 - ii. Office staff discussion
- b. Transportation
 - i. Contracts for the 2020-2021 SY
 - ii. Leased Buses Returned
 - iii. Communication with Contractors
 - iv. Communication with Districts

III. Executive Session

- a. Insurance Attorney Correspondence

E. COMMUNICATIONS AND ATTACHMENTS

1. Minutes of the April 28, 2020 Regular Meeting
2. n/a (no Executive Session at last meeting)
3. Check Register, April 29, 2020 – May 26, 2020
4. Treasurer’s Report, Secretary’s Report and Financials, April 2020
5. Budget Adjustments for April 2020
6. Accounts Receivable Aging Report as of May 21, 2020
7. School Business Administrator Contract
8. District Pandemic Plan, revised May 2020

F. OLD BUSINESS

- Superintendent’s Evaluation Discussion

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee: Ms. Deutsch, Ms. Howell, Ms. Reitmeyer

Curriculum
Personnel
Policy

Operations Committee: Mr. Delesky, Mr. Spencer, Mr. Hopek

Business/Finance
Facilities
Transportation

Ad Hoc Committee: (Topics/Issues other than above as appointed by Board President)

Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

Ms. Kim Reitmeyer made a motion, seconded by Ms. Mary Jane Deutsch, to approve the following resolutions:

1. Approval of Check Register(s)
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the April 29, 2020 – May 26, 2020 bill list in the amount of \$144,168.05 (Attachment 3).
2. Approval of Financial Reports
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending April 30, 2020 (Attachment 4).
3. Acceptance of Financial Reports Certification
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of April 30, 2020, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2019-2020 school year.
4. Budget Adjustments
BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2019-2020 school year budget (Attachment 5).
5. NJSIG Safety Grant
BE IT RESOLVED, to approve the submission of grant application for the 2020-2021 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC West Sub fund for the purpose of purchasing harnesses and car seats for students, as well as contributing towards the purchase and installation of cameras in the bus fleet, in the amount of \$2,000.00 for the period of July 1, 2020 through June 30, 2021.
6. Authorization to Negotiate and Release Payments to Contractors
BE IT RESOLVED, to authorize the Business Office to negotiate amended agreements with contractors as per A3904/S2337 or subsequent legislation with the objective to reduce the liability of the District to said contractors representative of costs not being incurred during the period of State-mandated school closure.

BE IT FURTHER RESOLVED, to authorize the Business Office to release payments in satisfaction of the renegotiated contracts at such time as those amendments are agreed to, prior to the next scheduled meeting of the Board of Education, so as to maintain the continuity of Business Office operations.

Motions 1-5 carried in a unanimous voice vote.

Motion 6 carried in a voice vote with 5 yes and 1 abstention (Dr. Rosalie Lamonte).

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

None.

K. PROFESSIONAL DEVELOPMENT

None.

L. CLASSROOM FIELD TRIPS

There are no classroom programs for the 2019-20 school year.

M. MISCELLANEOUS RECOMMENDATIONS

Ms. Kathi Howell made a motion, seconded by Mr. William Spencer, to approve the following resolutions:

1. RESOLVED, to approve the inter-local agreement for James Schlessinger to be the shared Business Administrator with Allamuchy Township School for the 2020-2021 school year, effective July 1, 2020, with Allamuchy holding the contract and WCSSSD reimbursing Allamuchy for 40% of the costs. (Attachment 7)
2. RESOLVED, to approve the District's Pandemic Plan as revised May 2020 (Attachment 8)
3. RESOLVED, to accept the Superintendent's evaluation
4. RESOLVED, to accept, with regrets, the resignation from the BoE of Ms. Mary Jane Deutsch.

Motions 1-3 carried in a voice vote with 5 yes and 1 abstention (Dr. Rosalie Lamonte).
Motion 4 carried in a unanimous voice vote.

N. TRANSPORTATION RECOMMENDATIONS

None.

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

No action

R. PUBLIC INPUT

None.

S. EXECUTIVE SESSION

Mr. William Spencer made a motion, seconded by Ms. Kim Reitmeyer, to enter executive session at 6:25pm.

The minutes of this closed session to be made public when the need for confidentiality no longer exists.

Ms. Mary Jane Deutsch made a motion, seconded by Ms. Kim Reitmeyer, to exit executive session at 6:29pm

Motion carried in a unanimous voice vote.

T. ADJOURNMENT

Mr. William Spencer made a motion, seconded by Ms. Mary Jane Deutsch, to adjourn the meeting at 6:30 pm; motion carried in a unanimous voice vote.

Respectfully submitted,



James Schlessinger
School Business Administrator / Board Secretary

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.