

**BOARD OF EDUCATION  
MINUTES**

**DECEMBER 22, 2020**

**Meeting Held Remotely due to Statewide Health-Related Closure**

**A. CALL TO ORDER**

Mr. Delesky opened the meeting with the Call to Order at 6:00 p.m., and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

**B. ROLL CALL**

	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Mr. Joseph Delesky	X		Ms. Sherry Koeppen	X	
Ms. Gail Gomez	X		Ms. Kim Reitmeyer	X	
Ms. Kathi Howell	6:20		Dr. Rosalie Lamonte	X	
Mr. Raub Hopek		X			

**Also Present:** Mr. Joseph Flynn, Superintendent, Mr. Jim Schlessinger, Business Administrator/Board Secretary, Mr. Tim Frederiks, incoming Interim Superintendent

**C. APPROVAL OF BOARD MINUTES**

Ms. Koeppen made a motion, seconded by Ms. Gomez, to approve the following resolutions:

1. BE IT RESOLVED, to approve the minutes of the November 24, 2020 Board of Education regular meeting. (Attachment 1)
2. BE IT RESOLVED, to approve the minutes of the November 24, 2020 Board of Education executive session. (Attachment 2)

CARRIED: 5-0 in a voice vote.

**D. SUPERINTENDENT'S REPORT**

- I. Public Relations
  - a. Update from Joint Council of Special Services School Districts meeting.
  - b. Recognize past Board Member Bill Spencer in the near future.
- II. Operations
  - a. Transportation
    - i. Start discussions regarding Transportation Fleet for future.
  - b. Schedule Audit Presentation.
- III. Personnel
  - a. Transition with Interim Superintendent Tim Frederiks.
  - b. Discussion regarding office structure for remainder of 20/21 and 21/22.
- IV. Policies
  - a. Policy Alert
- V. Executive Session
  - a. Legal

**E. COMMUNICATIONS AND ATTACHMENTS**

- 1. Minutes of the November 24, 2020 Regular Meeting
- 2. Minutes of the November 24, 2020 Executive Session
- 3. Check Register, November 25, 2020 – December 22, 2020
- 4. Treasurer's Report, Secretary's Report and Financials – November 2020
- 5. N/A (No Budget Adjustments for November 2020)
- 6. Accounts Receivable Aging Report as of December 18, 2020

**F. OLD BUSINESS**

None.

**G. COMMITTEE REPORT/RECOMMENDATIONS**

Education Committee (Ms. Gomez, Ms. Howell, Ms. Koeppen)

Curriculum  
Personnel  
Policy

Operations Committee (Mr. Delesky, Mr. Hopek, Ms. Reitmeyer)

Business/Finance  
Facilities  
Transportation

Ad Hoc Committee (Topics/Issues other than above as appointed by Board President)

Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

**H. FINANCE REPORT**

Ms. Howell made a motion, seconded by Ms. Koeppen, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. Approval of Check Register(s)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the November 25, 2020 – December 22, 2020 bill list in the amount of \$423,907.62 (Attachment 3).

2. Approval of Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending November 30, 2020 (Attachment 4).

3. Acceptance of Financial Reports Certification

BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of November 30, 2020, no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2020-2021 school year.

4. Budget Adjustments

None.

CARRIED: All items carried 6-0 in a roll call vote, except:

Ms. Gomez abstained with regards to check #19581 (5-0-1)

**I. STATISTICAL REPORT**

No report.

**J. PERSONNEL RECOMMENDATIONS**

None.

**K. PROFESSIONAL DEVELOPMENT**

None.

**L. CLASSROOM FIELD TRIPS**

There are no classroom programs for the 2020-21 school year.

**M. MISCELLANEOUS RECOMMENDATIONS**

Ms. Howell made a motion, seconded by Ms. Reitmeyer, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. Policy Updates: Policy Alert 221

BE IT RESOLVED, to approve the first reading of the following policies at the recommendation of the Policy Committee

P 1620	Administrative Employment Contracts (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R 2431.1	Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
P 2451	Adult High School (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P & R 5330.05	Seizure Action Plan (M) (New)
P 6440	Cooperative Purchasing (M) (Revised)
P & R 6470.01	Electronic Funds Transfer and Claimant Certification (M) (New)
P & R 7440	School District Security (M) (Revised)
P 7450	Property Inventory (M) (Revised)
P & R 7510	Use of School Facilities (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
RESTART AND RECOVERY PLAN POLICY GUIDES	
P 1648	Restart and Recovery Plan (M) (Revised)
P 1648.02	Remote Learning Options for Families (M) (New)
P 1648.03	Restart and Recovery Plan – Full-Time Remote Instruction (M) (New)

2. Legal Resolution

RESOLUTION OF THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT BOARD OF EDUCATION AUTHORIZING THE PAYMENT OF ATTORNEY’S FEES TO PLAINTIFFS IN THE MATTER OF T.Y. AND A.Y. ON BEHALF OF A.Y., CIVIL ACTION NO: 3:30-CV-03537

WHEREAS, the Warren County Special Services School District Board of Education (hereinafter “the Board”) is a local board of education duly organized and existing under the laws of the State of New Jersey; and

WHEREAS, Plaintiffs A.Y. and T.Y. (“Parents”), on behalf of A.Y., a minor, (collectively “Plaintiffs”) filed a Complaint in the United States District Court for the District of New Jersey on April 2, 2020 in Civil Action No. 3:30-CV-03537; and

WHEREAS, the Board filed an Answer and Counterclaim to the Complaint in Civil Action No. 3:30-CV-03537 on July 30, 2020; and

WHEREAS, the Board desires to fully resolve this matter via a Settlement Agreement and Release and Consent Order (“Consent Order”); and

WHEREAS, the Board acknowledges that, pursuant to the Consent Order, Plaintiffs hereby waive and release any and all claims that they have or may have against the Board, financial or otherwise, known or unknown, specifically raised in the Complaint filed in Civil Action No. 3:30-CV-03537 or the underlying Petition for Due Process in OAL Docket No. EDS 00874-2019 N, Agency Ref. No. 2019-29161 or that could have possibly been raised from the beginning of time through the date of the execution of the Consent Order by the Plaintiffs via any pleading in any forum.

WHEREAS, the Board acknowledges that pursuant to the Consent Order agreed to by all Parties, Parents agree jointly and severally, to indemnify, defend and hold forever harmless the Board, its officers, employees, administrators, and/or agents for any claim, complaint, suit, demand, cost, expense or legal fee, penalty, loss or judgment or any challenge, successful or unsuccessful, brought by anyone on behalf of A.Y., a minor, in any judicial or administrative court, tribunal or other forum in connection with the allegations in the Complaint; and

WHEREAS, the Board acknowledges that the Consent Order does not preclude any tort or personal injury claim that may be filed by A.Y., a minor, Parents or a legal guardian/representative on behalf of A.Y., a minor, against the Board as a result of the allegations in the April 2, 2020 Complaint filed in Civil Action No. 3:30-CV-03537; and

WHEREAS, the Board acknowledges that, pursuant to the Consent Order, Plaintiffs agree to withdraw the Complaint filed in Civil Action No. 3:30-CV-03537, with prejudice; and

NOW, THEREFORE BE IT RESOLVED that in order to fully resolve the matter of Civil Action No. 3:30-CV-03537, filed via Complaint in the United States District Court for the District of New Jersey on April 2, 2020, and as settlement of the attorney’s fees in the matter, the Board will make a lump sum payment of twenty-two thousand five hundred dollars (\$22,500.00) to the attorney trust account of Plaintiffs’ counsel, the Law Offices of George M. Holland LLC, upon receipt of a W9 form from said law firm.

CARRIED: 5 aye, 1 abstention (Ms. Koeppen) in a roll call vote

**N. TRANSPORTATION RECOMMENDATIONS**

None.

**O. SUSPENSIONS**

No action.

**P. HARASSMENT, INTIMIDATION AND BULLYING**

No action.

**Q. NEW BUSINESS**

No action.

**R. PUBLIC INPUT**

None.

**S. EXECUTIVE SESSION**

The minutes of this closed session to be made public when the need for confidentiality no longer exists.

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Mr. Delesky and the members of the Board wished Dr. Flynn well in his next chapter; and Dr. Flynn thanked the Board for the opportunities and support throughout their time together.

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**T. ADJOURNMENT**

Dr. Lamonte made a motion, seconded by Ms. Gomez, to adjourn the meeting at 6:43 pm.

CARRIED: 6-0 in a voice vote

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.