

# WCSSSD *Warren County Special Services School District*

Joseph E. Flynn ~ Superintendent

**BOARD OF EDUCATION  
MINUTES  
SEPTEMBER 25, 2018  
6:00 P.M.**

**A. CALL TO ORDER**

President Delesky opened the meeting with the Call to Order at 6:00 PM and read the opening statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

**B. ROLL CALL**

**Present:** Mr. Joseph Delesky, Mr. Raub Hopek, Ms. Kathi Howell (6:15), Ms. Kim Reitmeyer Mr. William Spencer

**Absent:** Ms. Mary Jane Deutsch, Dr. Rosalie Lamonte

**Also Present:** Mr. Joseph Flynn, Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

**C. APPROVAL OF BOARD MINUTES**

Mr. William Spencer made a motion, seconded by Ms. Kim Reitmeyer to approve the following:

1. Motion to approve the minutes of the Board of Education regular meeting of August 28, 2018

Motion carried in a unanimous voice vote.

**D. SUPERINTENDENT'S REPORT**

1. Public Relations
  - a. WCSSSD participating with Centenary University on community service activities.
  - b. Warren County - County Wide In-Service - October 8, 2018
  - c. Discussed meeting with Freeholder Smith and Dr. Lamonte – scheduling for when I return.
2. NJ School Boards
  - a. Convention Oct 22nd– 25th, 2018
    - i. <http://workshop.njsba.org/>
3. Programs
  - a. Developing an Open House for HILLS House early fall
4. Policies
  - a. Policy Alerts for Second Reading
5. Review 2018-2019 District Goals in October
6. Executive Session

**E. COMMUNICATIONS AND ATTACHMENTS**

1. Minutes of the August 28, 2018 Regular Meeting
2. Statistical Summary of Transported Students Sept'17 vs. Sept'18
3. Check Register, August 26 – September 20, 2018
4. Treasurer's Report, Secretary's Report and Financials, July 2018
5. Treasurer's Report, Secretary's Report and Financials, August 2018
6. Budget adjustments, July & August 2018
7. Accounts Receivable Aging Report as of September 20, 2018
8. Lead Testing Statement of Assurance – 2017-18 school year

**F. OLD BUSINESS**

None.

**G. COMMITTEE REPORT/RECOMMENDATIONS**

<u>Education Committee:</u>	<u>Ms. Deutsch, Ms. Howell, Ms. Reitmeyer</u>
Curriculum	
Personnel	
Policy	
<u>Operations Committee:</u>	<u>Mr. Delesky, Mr. Spencer, Mr. Hopek</u>
Business/Finance	
Facilities	
Transportation	

Ad Hoc Committee: (Topics/Issues other than above as appointed by Board President)  
Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

## **H. FINANCE REPORT**

Mr. William Spencer made a motion, seconded by Ms. Kim Reitmeyer, to approve the following resolutions:

1. Approval of Check Register(s)  
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the August 26, 2018 – September 20, 2018 bill list in the amount of \$393,695.43.
2. Approval of Financial Reports  
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending July 31, 2018 and August 31, 2018.
3. Acceptance of Financial Reports Certification  
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of July 31, 2018 and August 31, 2018, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2018-2019 school year.
4. Budget Adjustments  
BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2018-2019 school year budget.

Motion carried in a unanimous voice vote.

## **I. STATISTICAL REPORT**

There are no classroom programs for the 2018-19 school year.

## **J. PERSONNEL RECOMMENDATIONS**

Ms. Kim Reitmeyer made a motion, seconded by Mr. Raub Hopek, to approve the following motions:

1. RESOLVED, to approve Tracy L. Kometani as a Bus driver effective July 1, 2018
2. RESOLVED, to approve Mary H Schetrompf as a Bus Aide effective September 1, 2018

Motion carried in a unanimous voice vote.

**K. PROFESSIONAL DEVELOPMENT**

None.

**L. CLASSROOM FIELD TRIPS**

There are no classroom programs for the 2018-19 school year.

**M. MISCELLANEOUS RECOMMENDATIONS**

Mr. Raub Hopek made a motion, seconded by Ms. Kim Reitmeyer, to approve the following motion:

1. RESOLVED, to approve the Lead Testing Program Statement of Assurance (SOA) for the 2017-2018 school year, (N.J.A.C. 6A:26-12.4 regulations).

Motion carried in a unanimous voice vote.

**N. TRANSPORTATION RECOMMENDATIONS**

None

**O. SUSPENSIONS**

There are no classroom programs for the 2018-19 school year.

**P. HARASSMENT, INTIMIDATION AND BULLYING**

There are no classroom programs for the 2018-19 school year.

**Q. NEW BUSINESS**

**R. PUBLIC INPUT**

**S. EXECUTIVE SESSION**

The minutes of this closed session to be made public when the need for confidentiality no longer exists.

**T. ADJOURNMENT**

Mr. Raub Hopek made a motion, seconded by Mr. William Spencer, to adjourn at 7:15 pm.

Motion carried in a unanimous voice vote.

Respectfully submitted,

James Schlessinger  
School Business Administrator / Board Secretary

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.