

**BOARD OF EDUCATION
MINUTES
OCTOBER 30, 2018
6:00 P.M.**

A. CALL TO ORDER

President Delesky opened the meeting with the Call to Order at 6:00 PM and read the opening statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

Present: Mr. Joseph Delesky, Mr. Raub Hopek, Ms. Kathi Howell, Mr. William Spencer, Dr. Rosalie Lamonte

Absent: Ms. Mary Jane Deutsch, Ms. Kim Reitmeyer

Also Present: Mr. Joseph Flynn, Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

C. APPROVAL OF BOARD MINUTES

Ms. Kathi Howell made a motion, seconded by Mr. Raub Hopek to approve the following:

1. Motion to approve the minutes of the Board of Education regular meeting

Motion carried in a voice vote with 4 yes and 1 abstention (Dr. Rosalie Lamonte).

D. SUPERINTENDENT'S REPORT

1. Public Relations
 - a. Meeting with County Officials is set for November 13th at 1:00 PM.
 - b. New Website look and creation of Facebook page.

- c. Open House for the HILLS House scheduled for November 16th and December 4th from 8:00 AM – 5:00 PM.
- d. Sending a letter out to All Districts – to include Superintendents, Building Administration and Child Study Teams. (see attached)
2. NJ School Boards
 - a. Attended the workshop Tuesday, October 23rd and Wednesday, October 24th 2018.
3. Operations
 - a. Communicated with Chuck Grande of Integrity Insurance to discuss options for next year. We are setting up a meeting for next month.
4. Policies
 - a. No Report
5. Executive Session

E. COMMUNICATIONS AND ATTACHMENTS

1. Minutes of the September 25, 2018 Regular Meeting
2. Statistical Summary of Transported Students Oct'17 vs. Oct'18
3. Check Register, September 21, 2018 – October 30, 2018
4. Treasurer's Report, Secretary's Report and Financials, September 2018
5. Budget adjustments, September 2018
6. Accounts Receivable Aging Report as of October 25, 2018
7. Letter to Districts

F. OLD BUSINESS

1. Review 2018-2019 District Goals
2. Discussion regarding Bus Fleet

Mr. William Spencer made a motion, seconded by Ms. Kathi Howell, to approve the following motion:

RESOLVED, to begin the process of purchasing up to 3 new buses to replace the two due for retirement in February 2019 and one that is high in mileage.

Discussion included the financial implications of the purchases and whether an additional wheelchair-capable bus may need to be considered to meet demand.

Motion carried in a unanimous voice vote.

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee: Ms. Deutsch, Ms. Howell, Ms. Reitmeyer
Curriculum
Personnel
Policy

Operations Committee: Mr. Delesky, Mr. Spencer, Mr. Hopek
Business/Finance
Facilities
Transportation

Ad Hoc Committee: (Topics/Issues other than above as appointed by Board President)
Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

Mr. William Spencer made a motion, seconded by Ms. Kathi Howell, to approve the following resolutions:

1. Approval of Check Register(s)
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the September 21, 2018 – October 30, 2018 bill list in the amount of \$614,143.16.
2. Approval of Financial Reports
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending September 30, 2018.
3. Acceptance of Financial Reports Certification
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of September 30, 2018, no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2018-2019 school year.
4. Budget Adjustments
BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2018-2019 school year budget.

Motion carried in a unanimous voice vote.

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

Mr. William Spencer made a motion, seconded by Mr. Raub Hopek, to approve the following resolutions:

1. RESOLVED, to approve Jessica Murphy as a Bus Driver effective November 12, 2018.
2. RESOLVED, to approve Nicole Panella as a Bus Aide effective November 1, 2018.

Motion carried in a unanimous voice vote.

K. PROFESSIONAL DEVELOPMENT

Item	Employee	Location/Workshop	Event Date	Cost
1.	NO ACTION	NO ACTION		

L. CLASSROOM FIELD TRIPS

No action.

M. MISCELLANEOUS RECOMMENDATIONS

No action.

N. TRANSPORTATION RECOMMENDATIONS

Mr. Raub Hopek made a motion, seconded by Ms. Kathi Howell, to approve the following resolutions:

1. RESOLVED, to approve a school related activities transportation contract with Snyder Bus, Inc., Washington for the 2018-2019 School Year as follows:

Board of Education of: WCSSSD									
			Multi Contract Number: SNY01		Bid Number: QUOTES				
Contractor Name: SNYDER BUS SERVICE, INC.		WASHINGTON							
Contract Term: SEPTEMBER 1, 2018 TO MAY 31, 2019		Terminal Location: ON							
		Contractor Code: 1598							
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		
Identification Number	Destination	Departure/Return Time	Basis of the Bid Per Bus	Basis of the Bid Cost Per Bus	Basis of the Adjustment	Basis of the Adjustment Cost	Aide Cost	Aide Cost Per Hour	Aide Cost Per Trip
BLM3	9/11 MEMORIAL & MUSEUM	7:30 AM/6:00 PM	(1) 54 PASSENGER BUS	\$800.00	HOURLY OVERTIME RATE	\$100.00	N/A	N/A	N/A
BLM4	DAVINCI SCIENCE CENTER	9:00 AM/3:15 PM	(1) 54 PASSENGER BUS	\$350.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
GRN19	COLLEGE OF NEW JERSEY	7:30 AM/2:30 PM	(1) 54 PASSENGER BUS	\$450.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
GRN20	COLLEGE OF NEW JERSEY	7:00 AM/4:00 PM	(1) 54 PASSENGER BUS	\$495.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
PHS04	WM PATTERSON UNIV & MONTCLAIR ST UNIV	9:00 AM/4:30 PM	(1) 54 PASSENGER BUS	\$460.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
PHS05	RUTGERS UNIV COOK & DOUGLAS CAMPUS	7:45 AM/3:00 PM	(1) 54 PASSENGER BUS	\$420.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
POH03	CHRISTKINDLMARKET	10:30 AM/2:30 PM	(1) 54 PASSENGER BUS	\$300.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
POH04	MEDIEVAL TIMES	9:00 AM/3:30 PM	(1) 54 PASSENGER BUS	\$380.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
POH05	BROADWAY PLAY TBD	7:30 AM/6:00 PM	(1) 54 PASSENGER BUS	\$750.00	HOURLY OVERTIME RATE	\$70.00	N/A	N/A	N/A
POH06	DAVINCI SCIENCE CENTER	9:00 AM/2:30 PM	(1) 54 PASSENGER BUS	\$320.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
POH08	QUIET VALLEY HIVING HIST. FARM	9:00 AM/2:15 PM	(1) 54 PASSENGER BUS	\$325.00	HOURLY OVERTIME RATE	\$55.00	N/A	N/A	N/A
POH09	QUAKERTOWN SCH/DORNEY PARK	8:30 AM/7:00 PM	(1) 54 PASSENGER BUS	\$625.00	HOURLY OVERTIME RATE	\$55.00	N/A	N/A	N/A
POH12	LEHIGH VALLEY ZOO LIBERTY SCIENCE CENTER	9:15AM/2:00 PM	(1) 54 PASSENGER BUS	\$310.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
PMS01	LEHIGH VALLEY ZOO WEST PORTAL PUMPKIN PATCH	8:00 AM/3:00 PM	(2) 54 PASSENGER BUS	\$405.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
WB02	LEHIGH VALLEY ZOO WEST PORTAL PUMPKIN PATCH	8:45 AM/1:15 PM	(2) 54 PASSENGER BUS	\$295.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
WB03	BRIDGEWATER SPORTS & ICE ARENA	9:00 AM/12:00 PM	(1) 54 PASSENGER BUS	\$150.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
WB04	BRIDGEWATER SPORTS & ICE ARENA	9:30 AM/1:30 AM	(1) 54 PASSENGER BUS	\$225.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
WB05	MEDIEVAL TIMES	8:45 AM/2:45 PM	(2) 54 PASSENGER BUS	\$310.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
WB06	DAVINCI SCIENCE CENTER	8:30 AM/1:30 PM	(2) 54 PASSENGER BUS	\$265.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
WB07	MORRIS MUSEUM	8:15 AM/12:40 PM	(1) 54 PASSENGER BUS	\$299.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
WB08	TURTLE BACK ZOO	8:30 AM/2:30 PM	(2) 54 PASSENGER BUS	\$340.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
WB09	WATERLOO VILLAGE	8:50 AM/1:45 PM	(2) 54 PASSENGER BUS	\$290.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A

2. RESOLVED, to approve a Joint Transportation Agreement for the 2017-2018 school year with Delaware Valley Regional High School as the Lead Educational Authority and Host District in providing various school related activity trips for Warren County Special Services School District at the rate of \$72.20/hour for 1st 4 hours; \$44.00 after 1st 4 hours, plus tolls and parking where applicable or as quoted; billed at ¼ hour increments.

Host District Delaware Valley Regional HS										
Joiner District WCSSSD										
(A)		(B)	(C)	(D)	(E)	(F)		(G)	(H)	
Term of the Agreement <small>(if other than the full school year)</small>		Host District's Identification Number	Destination	Contracted Vehicle	Contractor Code <small>(if Applicable)</small>	Basis of the Agreement	Per Bus	Per Bus Cost <small>(Based on the Basis of the Agreement)</small>	Aide Cost	Aide Cost Per Hour
Start Date	End Date									
				N						
7/1/2018	6/30/2019	Trips	Various	N		\$72.20 per hour for the first four hours then \$44.00 per hour each additional hour billed in quarter hour increments plus tolls and parking where applicable		Per bus	NA	
				N						
				N						

3. RESOLVED, to approve a coordinated Transportation Agreement between the WCSSSD and the following school district for the 2018-2019 school year:
Warren County Technical School Board of Education
Jefferson Township Board of Education (Morris County)

Motion carried in a voice vote with 4 yes and 1 abstention (Dr. Rosalie Lamonte).

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

None.

R. PUBLIC INPUT

None.

S. EXECUTIVE SESSION

None.

T. ADJOURNMENT

Mr. William Spencer made a motion, seconded by Mr. Raub Hopek, to adjourn at 7:20 pm.

Motion carried in a unanimous voice vote.

Respectfully submitted,

James Schlessinger
School Business Administrator / Board Secretary

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.