

**BOARD OF EDUCATION  
MINUTES  
DECEMBER 18, 2018  
6:00 P.M.**

**A. CALL TO ORDER**

Vice President Spencer opened the meeting with the Call to Order at 6:05 PM and read the opening statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

**B. ROLL CALL**

**Present:** Ms. Mary Jane Deutsch, Ms. Kathi Howell, Mr. William Spencer, Dr. Rosalie Lamonte

**Absent:** Mr. Joseph Delesky, Mr. Raub Hopek, Ms. Kim Reitmeyer

**Also Present:** Mr. Joseph Flynn, Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

**C. APPROVAL OF BOARD MINUTES**

Ms. Mary Jane Deutsch made a motion, seconded by Ms. Kathi Howell, to approve the following resolutions:

1. Motion to approve the minutes of the November 27 Board of Education regular meeting
2. Motion to approve the minutes of the November 27 Board of Education executive session

Motion carried in a voice vote with 3 yes and 1 abstention (Dr. Rosalie Lamonte).

**D. SUPERINTENDENT'S REPORT**

1. Public Relations
  - a. Presidents and Vice Presidents met to discuss progress of the shared service. The meeting went well with positive feedback from both groups.
  - b. Open House for the HILLS House was held on December 4<sup>th</sup> from 8:00 AM – 5:00 PM, it went well with several visitors. Next rescheduled Open House is scheduled for Thursday, January 17<sup>th</sup> 2019
2. NJ School Boards
  - a. Ethics presentation for January – Kathy is available for January 22<sup>nd</sup> we would need to move the meeting from January 29<sup>th</sup>.
  - b. Discussion of previous year's goals and the option of using those goals for 2018-2019.
3. Operations
  - a. No Report
4. Policies
  - a. No Report
5. Executive Session

**E. COMMUNICATIONS AND ATTACHMENTS**

1. Minutes of the November 27, 2018 Regular Meeting
2. Minutes of the November 27, 2018 Executive Session
3. Statistical Summary of Transported Students Dec'17 vs. Dec'18
4. Check Register, November 28, 2018 – December 18, 2018
5. Treasurer's Report, Secretary's Report and Financials, November 2018
6. Budget adjustments, November 2018
7. Accounts Receivable Aging Report as of December 13, 2018
8. District Performance Review (DPR) (to be distributed at Board Meeting)

**F. OLD BUSINESS**

Brief discussion re planning for the 2019-2020 school year and closing out 2018-2019 school year.

**G. COMMITTEE REPORT/RECOMMENDATIONS**

Education Committee:            Ms. Deutsch, Ms. Howell, Ms. Reitmeyer  
Curriculum  
Personnel  
Policy

Operations Committee:        Mr. Delesky, Mr. Spencer, Mr. Hopek

Business/Finance

Facilities

Transportation

Ad Hoc Committee: (Topics/Issues other than above as appointed by Board President)

Negotiations -        To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

**H.    FINANCE REPORT**

Ms. Kathi Howell made a motion, seconded by Ms. Mary Jane Deutsch, to approve the following resolutions:

1. Approval of Check Register(s)  
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the November 28, 2018 – December 18, 2018 bill list in the amount of \$473,179.66.
2. Approval of Financial Reports  
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending November 30, 2018.
3. Acceptance of Financial Reports Certification  
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of November 30, 2018, no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2018-2019 school year.
4. Budget Adjustments  
BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2018-2019 school year budget.

Motion carried in a unanimous voice vote.

**I.    STATISTICAL REPORT**

No report.

**J. PERSONNEL RECOMMENDATIONS**

Ms. Kathi Howell made a motion, seconded by Ms. Mary Jane Deutsch, to approve the following resolutions:

1. RESOLVED, to approve Mildred Sheerer as an aid/Bus Driver effective December 18, 2018.

Motion carried in a unanimous voice vote.

**K. PROFESSIONAL DEVELOPMENT**

No action.

**L. CLASSROOM FIELD TRIPS**

No action.

**M. MISCELLANEOUS RECOMMENDATIONS**

Ms. Mary Jane Deutsch made a motion, seconded by Ms. Kathi Howell, to approve the following resolutions:

1. RESOLVED, to approve the following resolution to submit the District Performance Review (DPR) for New Jersey Quality Single Accountability Continuum (NJQSAC).

Motion carried in a voice vote with 3 yes and 1 abstention (Dr. Rosalie Lamonte).

**N. TRANSPORTATION RECOMMENDATIONS**

Ms. Kathi Howell made a motion, seconded by Ms. Mary Jane Deutsch, to approve the following resolutions:

1. RESOLVED, to approve a school related activities transportation contract with First Student, Inc., Hampton Terminal for the 2018-2019 School Year as follows:

Board of Education of: <b>WCSSSD</b> Multi Contract Number: <b>FSH1</b> Bid Number: <b>QUOTES</b> Contractor Name: <b>FIRST STUDENT INC</b> Terminal Location: <b>HAMPTON</b> Contract Term: <b>OCTOBER 18, 200185 TO MAY 22, 2019</b> Contractor Code: <b>1428</b>									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		
Identification Number	Destination	Departure/Return Time	Basis of the Bid Per Bus	Basis of the Bid Cost Per Bus	Basis of the Adjustment	Basis of the Adjustment Cost	Aide Cost	Aide Cost Per Hour	Aide Cost Per Trip
ALP06	RVCC/KIDSTREET PLAYGROUNG	9:00AM/2:00PM	(1) 54 PASSENGER BUS	\$325.00	HOURLY OVERTIME RATE	100.00/5 MIN AFTER 2PM	N/A	N/A	N/A
GRN27	MERRILL CREEK	8:45AM/2:00PM	(1) 54 PASSENGER BUS	\$315.00	HOURLY OVERTIME RATE	75.00/1/2 HR AFTER 2PM	N/A	N/A	N/A
GRN28	MERRILL CREEK	8:45AM/2:00PM	(1) 54 PASSENGER BUS	\$315.00	HOURLY OVERTIME RATE	75.00/1/2 HR AFTER 2PM	N/A	N/A	N/A
GRN29	RVCC-THE ARTS THEATRE	9:00AM/12:00PM	(2) 54 PASSENGER BUS	\$180.00	HOURLY OVERTIME RATE	\$75.00	N/A	N/A	N/A
HTS01	FIELD STATION DINOSAURS @ OVERLOOK CNTY PARK	8:40AM/2:00PM	(1) 54 PASSENGER BUS	\$395.00	HOURLY OVERTIME RATE	100.00/ 1/4 HOUR	N/A	N/A	N/A
HTS02	BELVIDERE HIGH SCHOOL	8:45AM/11:00am	(1) 54 PASSENGER BUS	\$175.00	HOURLY OVERTIME RATE	\$75.00	N/A	N/A	N/A
HTS03	SHOPRITE OF MANSFIELD	9:00AM/1:00PM	(1) 54 PASSENGER BUS	\$260.00	HOURLY OVERTIME RATE	\$75.00	N/A	N/A	N/A
POH10	MALONEY STADIUM	8:30AM/2:20PM	(1) 54 PASSENGER BUS	\$425.00	HOURLY OVERTIME RATE	75.00/ 1/4 HOUR	N/A	N/A	N/A

2. RESOLVED, to approve a school related activities transportation contract with GST Transport Corp., Washington for the 2018-2019 School Year as follows:

Board of Education of: <b>WCSSSD</b> Multi Contract Number: <b>GS1</b> Bid Number: <b>QUOTES</b> Contractor Name: <b>GST TRANSPORT CORP.</b> Terminal Location: <b>WASHINGT ON</b> Contract Term: <b>OCTOBER 23, 2018 TO JUNE 3, 2019</b> Contractor Code: <b>0228</b>									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		
Identification Number	Destination	Departure/Return Time	Basis of the Bid Per Bus	Basis of the Bid Cost Per Bus	Basis of the Adjustment	Basis of the Adjustment Cost	Aide Cost	Aide Cost Per Hour	Aide Cost Per Trip
WB01	DONALDSON'S FARM DELAWARE WATER GAP	9:00AM/12:30PM	(2) 54 PASSENGER BUSES	\$180.00	HOURLY OVERTIME RATE	\$45.00	N/A	N/A	N/A
POH02	SHAWNEE MTN SKI ALLENTOWN	9:00AM/2:30PM	(1) 54 PASSENGER BUS	\$390.00	HOURLY OVERTIME RATE	\$65.00	N/A	N/A	N/A
POH01	SCHOOL/DORNEY PARK BIZ TOWN-RARITAN CTR	3:15PM/9:30PM	(1) 54 PASSENGER BUS	\$325.00	HOURLY OVERTIME RATE	\$50.00	N/A	N/A	N/A
ALP02	DORNEY PARK	7:30AM/8:00PM	(2) 54 PASSENGER BUSES	\$800.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
GRN18		8:00AM/3:30PM	(2) 54 PASSENGER BUSES	\$450.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
GRN25		9:00AM/5:00PM	(3) 54 PASSENGER BUSES	\$520.00	HOURLY OVERTIME RATE	\$65.00	N/A	N/A	N/A

3. RESOLVED, to approve a coordinated Transportation Agreement between the WCSSSD and the following school districts for the 2018-2019 school year:  
Hoboken Public School District Board of Education

Motion carried in a voice vote with 3 yes and 1 abstention (Dr. Rosalie Lamonte).

**O. SUSPENSIONS**

No action.

**P. HARASSMENT, INTIMIDATION AND BULLYING**

No action.

**Q. NEW BUSINESS**

Brainstorming opportunities for Educational Programs for the future.

**R. PUBLIC INPUT**

None.

**S. EXECUTIVE SESSION**

None.

**T. ADJOURNMENT**

Dr. Rosalie Lamonte made a motion, seconded by Ms. Kathi Howell, to adjourn at 6:45 pm.

Motion carried in a unanimous voice vote.

Respectfully submitted,

James Schlessinger  
School Business Administrator / Board Secretary

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.