

**BOARD OF EDUCATION
MINUTES
JANUARY 22, 2019
5:30 P.M.**

A. CALL TO ORDER

President Delesky opened the meeting with the Call to Order at 5:30 PM and read the opening statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

Present: Mr. Joseph Delesky, Ms. Mary Jane Deutsch, Mr. Raub Hopek, Ms. Kathi Howell, Mr. William Spencer

Absent: Ms. Kim Reitmeyer, Dr. Rosalie Lamonte

Also Present: Mr. Joseph Flynn, Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

Presentation by Kathy Helewa, NJSBA regarding Board Ethics and an update on the goals for the District.

C. APPROVAL OF BOARD MINUTES

Mr. William Spencer made a motion, seconded by Mr. Raub Hopek, to approve the following resolution:

1. Motion to approve the minutes of the Board of Education regular meeting

Motion carried in a voice vote with 3 yes and 2 abstentions (Mr. Joseph Delesky, Mr. Raub Hopek).

D. SUPERINTENDENT'S REPORT

1. Public Relations
 - a. Update with regard to meeting with Freeholder Kern on January 14th 2019
 - b. Open House at the HILLS House at Centenary University.
 - i. Letter to Directors of those that were in attendance at the Open House
2. NJ School Boards
 - a. NJSBA Kathy Helewa to review Ethics and discuss goals for the district moving forward.
3. Operations
 - a. No Report
4. Policies
 - a. Policy Alert 217
5. Executive Session

E. COMMUNICATIONS AND ATTACHMENTS

1. Minutes of the December 18, 2018 Regular Meeting
2. Statistical Summary of Transported Students Jan'19 vs. Jan'18
3. Check Register, December 19, 2018 – January 22, 2019
4. Treasurer's Report, Secretary's Report and Financials, December 2018
5. OMITTED (There are no Budget adjustments for December 2018)
6. Accounts Receivable Aging Report as of January 15, 2019
7. A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

F. OLD BUSINESS

Discussed as part of the NJSBA presentation:

- Board Ethics by NJSBA
- Board Goals

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee: Ms. Deutsch, Ms. Howell, Ms. Reitmeyer

Curriculum
Personnel
Policy

Operations Committee: Mr. Delesky, Mr. Spencer, Mr. Hopek

Business/Finance
Facilities
Transportation

Ad Hoc Committee: (Topics/Issues other than above as appointed by Board President)

Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

Ms. Kathi Howell made a motion, seconded by Mr. Raub Hopek, to approve the following resolutions:

1. Approval of Check Register(s)
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the December 19, 2018 – January 21, 2019 bill list in the amount of \$581,912.53.
2. Approval of Financial Reports
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending December 31, 2018.
3. Acceptance of Financial Reports Certification
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of December 31, 2018, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2018-2019 school year.
4. Budget Adjustments
BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2018-2019 school year budget.

Motion carried in a unanimous voice vote.

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

Ms. Kathi Howell made a motion, seconded by Mr. Raub Hopek, to approve the following resolutions:

1. RESOLVED, to approve Patrick Sullivan as a Substitute Bus Driver effective December 6, 2018

Motion carried in a unanimous voice vote.

K. PROFESSIONAL DEVELOPMENT

No action.

L. CLASSROOM FIELD TRIPS

No action.

M. MISCELLANEOUS RECOMMENDATIONS

Ms. Kathi Howell made a motion, seconded by Mr. William Spencer, to approve the following resolutions:

1. RESOLVED, to approve Policy 2422 Health and Physical Education for first reading.
2. RESOLVED, to approve Policy 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities for first reading.
3. RESOLVED, to approve Policy 2610 Educational Program Evaluation for first reading.
4. RESOLVED, to approve Policy 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing for first reading.
5. RESOLVED, to approve Policy and Regulation 5111 Eligibility of Resident/Nonresident Students for first reading.
6. RESOLVED, to approve Policy 5330.04 Administering an Opioid Antidote for first reading.
7. RESOLVED, to approve Regulation 5330.04 Administering an Opioid Antidote for first reading.
8. RESOLVED, to approve Policy 5337 Service Animals for first reading.
9. RESOLVED, to approve Policy 5756 Transgender Students for first reading.
10. RESOLVED, to approve Policy & Regulation 7440 School District Security for first reading.
11. RESOLVED, to approve Policy 8561 Procurement Procedures for School Nutrition Programs for first reading.
12. RESOLVED, to approve Policy 8860 Memorials for first reading.
13. RESOLVED, to approve Policy 2415.06 Unsafe School Choice Option for first reading.
14. RESOLVED, to approve Regulation 2460.8 Special Education – Free and Appropriate Public Education for first reading.
15. RESOLVED, to approve Regulation 5530 Substance Abuse for first reading.
16. RESOLVED, to approve Policy & Regulation 5600 Student Discipline/Code of Conduct for first reading.
17. RESOLVED, to approve Policy & Regulation 5611 Removal of Students for Firearms Offenses for first reading.
18. RESOLVED, to approve Policy & Regulation 5612 Assaults on District Board of Education Members or Employees for first reading.
19. RESOLVED, to approve Policy & Regulation 5613 Removal of Students for Assaults with Weapons Offenses for first reading.
20. RESOLVED, to approve Policy & Regulation 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses for first reading.
21. RESOLVED, to approve A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials Revised 2019.

Motion carried in a unanimous voice vote.

N. TRANSPORTATION RECOMMENDATIONS

Mr. Raub Hopek made a motion, seconded by Ms. Mary Jane Deutsch, to approve the following resolutions:

1. RESOLVED, to approve a coordinated Transportation Agreement between the WCSSSD and the following school districts for the 2019-2020 school year:
 - Allamuchy Township School District Board of Education
 - Alpha Township Board of Education
 - Atlantic City School District Board of Education
 - Belvidere School District Board of Education
 - Bethlehem Township Board of Education (Hunterdon County)
 - Blairstown Township Board of Education
 - Bloomsbury Board of Education (Hunterdon County)
 - Bound Brook School District Board of Education
 - Branchburg Township School District Board of Education
 - Bridgewater- Raritan Regional School District Board of Education (Somerset County)
 - Camden City Public Schools Board of Education
 - Clinton Township School District Board of Education
 - Clinton-Glen Gardner Board of Education
 - Cumberland Regional School Board of Education (Cumberland County)
 - Delaware Valley Regional High School Board of Education
 - Delran School District Board of Education (Burlington County)
 - Dover Public School District Board of Education
 - Dunellen School District (Middlesex County)
 - East Brunswick Public School (Middlesex County)
 - Educational Services Commission of Morris County
 - Elizabeth Public School District Board of Education(Union)
 - Fairfield Public School District BOE (Essex County)
 - Fairfield Township Board of Education (Cumberland County)
 - Fairview Public Schools (Bergen County)
 - Franklin Township School Board of Education
 - Freehold Regional High School Board of Education
 - Frelinghuysen Township School District Board of Education
 - Frenchtown School District Board of Education (Hunterdon County)
 - Great Meadows Regional Board of Education
 - Greenwich Township School District Board of Education
 - Hackensack Public School District (Bergen County)
 - Hackettstown Public School Board of Education
 - Haddon Township School District Board of Education (Camden County)
 - Hammonton School District Board of Education (Atlantic County)
 - Hampton Public School (Hunterdon County)
 - Harmony Township School District Board of Education
 - High Bridge Public School Board of Education (Hunterdon County)
 - Hoboken School District (Hudson County)
 - Holland Township School District Board of Education
 - Hope Township School District Board of Education
 - Hunterdon Central BOE (Hunterdon County)

682 Oxford Road, Oxford NJ 07863

Education Dept. 908-223-7275 ~ Business Dept. 908-223-7303 ~ Transportation Dept. 908-223-7296

Fax 908-223-7314 ~ www.wcsssd.org

- Jefferson Twp (Morris County)
- Jersey City Public Schools BOE (Hudson County)
- Keansburg School District (Monmouth County)
- Keyport School District (Monmouth County)
- Knowlton Township School District Board of Education
- Lafayette Twp School District (Sussex County)
- Lakewood School District (Ocean County)
- Lebanon Township School District Board of Education (Hunterdon County)
- Lenape Regional High School District Board of Education
- Lenape Valley Regional School District Board of Education
- Livingston Public Schools (Essex County)
- Lopatcong Township School District Board of Education
- Mansfield Township School District Board of Education
- Maurice River School District (Cumberland County)
- Midland Park Public Schools (Bergen County)
- Midland School BOE (Somerset County)
- Monroe Twp Public Schools (Gloucester County)
- Moonachie School District (Bergen County)
- Morris School District Board of Education (Morris County)
- Mount Olive Township Board of Education
- Neptune Township School District Board of Education (Monmouth County)
- Newark Public Schools Board of Education (Essex County)
- North Hunterdon-Voorhees Regional Board of Education
- North Warren Regional School District Board of Education
- Oxford Township School District Board of Education
- Paramus School District Board of Education (Bergen County)
- Paterson Public Schools Board of Education (Passaic County)
- Phillipsburg School District Board of Education
- Piscataway Township Schools Board of Education (Middlesex County)
- Pohatcong Township School District Board of Education
- Quinton Township School District Board of Education (Salem County)
- Rancocas Valley Regional School (Burlington County)
- Readington Township School District (Hunterdon County)
- Saints Philip & James School Board of Education
- Somerset County ESC Board of Education
- Somerville School District Board of Education
- Sterling High School (Camden County)
- Sussex County Northern Hills Academy
- Sussex County Regional Cooperative Board of Education
- Tewksbury Board of Education
- Union Township School District (Hunterdon County)
- Warren County Technical School (Warren County)
- Warren Hills Regional School District Board of Education
- Washington Borough School District Board of Education
- Washington Township Board of Education (Morris County)
- Washington Township School District Board of Education
- West Milford Township School Board of Education
- West Morris Regional Board of Education (Morris County)

682 Oxford Road, Oxford NJ 07863

Education Dept. 908-223-7275 ~ Business Dept. 908-223-7303 ~ Transportation Dept. 908-223-7296

Fax 908-223-7314 ~ www.wcsssd.org

- West New York NJ Board of Education (Hudson County)
- White Township School District Board of Education
- Willingboro Township School District (Burlington County)

2. RESOLVED, to approve a school related activities transportation contract with Snyder Bus, Inc., Washington for the 2018-2019 School Year as follows:

Board of Education of: WCSSSD Multi Contract Number: SNY02 Bid Number: QUOTES									
Contractor Name: SNYDER BUS SERVICE, INC. Terminal Location: WASHINGT									
Contract Term: NOVEMBER 2, 2018 TO MAY 30, 2019 Contractor Code: 1598									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		
Identification Number	Destination	Departure/Return Time	Basis of the Bid Per Bus	Basis of the Bid Cost Per Bus	Basis of the Adjustment	Basis of the Adjustment Cost	Aide Cost	Aide Cost Per Hour	Aide Cost Per Trip
ALP03	CRAYOLA FACTORY EASTON, PA	9:30AM/2:20PM	(1) 54 PASSENGER BUS	\$360.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
ALP05	STATUE LIBERTY LIBERTY STATE PARK	8:00AM/4:30PM	(1) 54 PASSENGER BUS	\$500.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
BB08	LIBERTY STATE PARK	9:30AM/4:00PM	(2) 54 PASSENGER BUS	\$500.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
GRN24	FRANKLIN INSTITUTE PHILADELPHIA, PA	8:00AM/4:00PM	(3) 54 PASSENGER BUS	\$570.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
GRN30	SIX FLAGS JACKSON,NJ	7:00AM/7:30PM	(1) 54 PASSENGER BUS	\$825.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
GRN31	DAVINCI SCI. CENTER ALLENTOWN, PA	9:00AM/2:15PM	(2) 54 PASSENGER BUS	\$326.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
HTS05	QUIET VAL. HIST. FARM STROUDSBURG, PA	9:00AM/3:00PM	(1) 54 PASSENGER BUS	\$375.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
OXF01	WARREN HILLS REG HS WASHINGTON, NJ	8:15AM/2:10PM	(1) 54 PASSENGER BUS	\$150.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A
WB10	WARREN HILLS REG HS WASHINGTON, NJ	9:30AM/1:35PM	(1) 54 PASSENGER BUS	\$100.00	HOURLY OVERTIME RATE	\$60.00	N/A	N/A	N/A

Motion carried in a unanimous voice vote.

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

Continued discussion regarding the district moving forward.

R. PUBLIC INPUT

None.

S. EXECUTIVE SESSION

Ms. Kathi Howell made a motion, seconded by Mr. Raub Hopek, to enter Executive session at 6:40pm for the purposes of discussing a pending legal matter. Motion carried in a unanimous voice vote.

The minutes of this closed session to be made public when the need for confidentiality no longer exists.

Mr. Raub Hopek made a motion, seconded by Mr. William Spencer, to exit Executive session at 6:50pm. Motion carried in a unanimous voice vote.

T. ADJOURNMENT

Mr. Raub Hopek made a motion, seconded by Ms. Mary Jane Deutsch, to adjourn at 6:50 pm.

Motion carried in a unanimous voice vote.

Respectfully submitted,

James Schlessinger
School Business Administrator / Board Secretary

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.