

WCSSSD *Warren County Special Services School District*

**BOARD OF EDUCATION
MINUTES
JULY 8, 2019 (rescheduled from June 25)
5:30 P.M.**

A. CALL TO ORDER

President Delesky opened the meeting with the Call to Order at 5:30 PM, and read the opening statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

Present: Mr. Joseph Delesky, Ms. Mary Jane Deutsch, Ms. Kathi Howell, Mr. Raub Hopek, Ms. Kim Reitmeyer, Mr. William Spencer,

Absent: Dr. Rosalie Lamonte

Also Present: Mr. Joseph Flynn, Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

C. APPROVAL OF BOARD MINUTES

Ms. Mary Jane Deutsch made a motion, seconded by Mr. Raub Hopek, to approve the following resolutions:

1. Motion to approve the minutes of the May 28, 2019 Board of Education regular meeting. (Attachment 1)
2. Motion to approve the minutes of the May 28, 2019 Board of Education regular meeting. (Attachment 2)

Motions carried in a unanimous voice vote.

D. SUPERINTENDENT'S REPORT

1. Public Relations
 - a. HILLS House at Centenary
 - i. Update to the contract for the HILLS House from Centenary University with Centenary University.
 - b. Survey was distributed to the districts and organizations that have utilized the HILLS House, results to follow.
2. NJ School Boards
 - a. Review those that will be attending Workshop in October
 - b. Reappointed of William Spencer and Raub Hopek at the Reorganization meeting.
3. Operations
 - a. Jim's contract (shared service inter-local agreement with Allamuchy)
 - b. Health insurance has been changed over to the NJ State Plan
 - c. Meeting with Andrea from Sussex County ESC on July 18th to develop a plan of action for September of 2020.
 - d. Transportation
 - i. Discussion to develop a training package that can be offered to other districts and transportation companies.
 - ii. Discussion to develop a package to manage transportation fleets
 - iii. Discussion to develop a package to provide Business Office Services
 - iv. Discussion regarding the van that is off the road.
 - e. Preliminary information on the year end.
 - f. Superintendent Evaluation completed and filed.
4. Policies
 - a. No Report
5. Executive Session

E. COMMUNICATIONS AND ATTACHMENTS

1. Minutes of the May 28, 2019 Regular Meeting
2. Minutes of the May 28, 2019 Executive Session
3. Statistical Summary of Transported Students June'19 vs. June'18
4. Check Register, May 29, 2019 – June 30, 2019
5. Treasurer's Report, Secretary's Report and Financials, May 2019
6. Treasurer's Report, Secretary's Report and Financials, June 2019 (pre-audit)
7. Budget adjustments for May & June 2019
8. Accounts Receivable Aging Report as of June 30, 2019
9. Vondas White resignation letter
10. Business Administrator contract and interlocal agreement

F. OLD BUSINESS

Determined it was unnecessary to schedule a special session facilitated by the NJSBA to develop goals for 2019-2020.

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee: Ms. Deutsch, Ms. Howell, Ms. Reitmeyer
Curriculum
Personnel
Policy
Operations Committee: Mr. Delesky, Mr. Spencer, Mr. Hopek
Business/Finance
Facilities
Transportation

Ad Hoc Committee: (Topics/Issues other than above as appointed by Board President)
Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

Ms. Kathi Howell made a motion, seconded by Ms. Kim Reitmeyer, to approve the following resolutions:

1. Approval of Check Register(s)
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the May 29, 2019 – June 30, 2019 bill list in the amount of \$878,499.48 (Attachment 4).
2. Approval of Financial Reports
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending May 31, 2019 and June 30, 2019 (Attachments 5 & 6).
3. Acceptance of Financial Reports Certification
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of May 31, 2019 and June 30, 2019, no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2018-2019 school year.
4. Budget Adjustments
BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2018-2019 school year budget (Attachment 7).

Motions carried in a unanimous voice vote.

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

Mr. Raub Hopek made a motion, seconded by Ms. Kathi Howell, to approve the following resolutions:

1. RESOLVED, to accept, with regrets, the resignation of Ms. Vondas White, bus driver
2. RESOLVED, to accept the following salaries of office staff for the 2019-2020 school year, effective July 1, 2019:

Stephanie O'Keefe	\$ 91,200
Erin Brown	\$ 44,560
Sue Bell	\$ 29,575
Christine Dudzinski	\$ 28,850

Motion 1 carried in a unanimous voice vote; Motion 2 carried in a unanimous roll call vote

K. PROFESSIONAL DEVELOPMENT

None.

L. CLASSROOM FIELD TRIPS

There are no classroom programs for the 2019-20 school year.

M. MISCELLANEOUS RECOMMENDATIONS

Ms. Kim Reitmeyer made a motion, seconded by Ms. Kathi Howell, to approve the following resolution:

1. RESOLVED, to approve the inter-local agreement for James Schlessinger to be the shared Business Administrator with Allamuchy Township School) for the 2019-2020 school year, effective July 1, 2019, with Allamuchy holding the contract and WCSSSD reimbursing Allamuchy for 40% of the costs.

Motion carried in a unanimous roll call vote.

N. TRANSPORTATION RECOMMENDATIONS

None.

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

No action

R. PUBLIC INPUT

None.

S. EXECUTIVE SESSION

Mr. Raub Hopek made a motion, seconded by Mr. William Spencer, to enter Executive session at 7:25pm for the purposes of discussing the A.Y. v. Warren County Special Services litigation. Motion carried in a unanimous voice vote.

The minutes of this closed session to be made public when the need for confidentiality no longer exists.

Mr. William Spencer made a motion, seconded by Mr. Raub Hopek, to exit Executive session at 7:50pm. Motion carried in a unanimous voice vote.

T. ADJOURNMENT

Mr. Raub Hopek made a motion, seconded by Mr. William Spencer, to adjourn at 7:50 pm.

Motion carried in a unanimous voice vote.

Respectfully submitted,



James Schlessinger
School Business Administrator / Board Secretary

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE,

COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.