

**BOARD OF EDUCATION
MINUTES
FEBRUARY 25, 2020
6:00 P.M.**

A. CALL TO ORDER

President Delesky opened the meeting with the Call to Order at 6:00 pm, and read the opening statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

Present: Mr. Joseph Delesky, Ms. Mary Jane Deutsch, Mr. Raub Hopek, Ms. Kathi Howell, Ms. Kim Reitmeyer, Mr. William Spencer, Dr. Rosalie Lamonte

Absent: None

Also Present: Mr. Joseph Flynn, Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

C. APPROVAL OF BOARD MINUTES

Ms. Mary Jane Deutsch made a motion, seconded by Mr. Raub Hopek, to approve the following resolution:

1. Motion to approve the minutes of the January 28, 2020 Board of Education regular meeting. (Attachment 1)

Motion carried in a unanimous voice vote.

D. SUPERINTENDENT'S REPORT

1. Public Relations
 - a. Participating in the CTE Program-Advisory Committee meeting focused on opportunity, access and meaningful participation in CTE programs for students with disabilities
 - b. Joint Council of Special Services School Districts
 - i. Public relations items through marketing firm

1. [Article shared last night is ready to be link to our website](#)
2. [Revised Joint Council Website](#)
- c. [Warren County School Board Meeting](#)
2. Operations
 - a. Progress is being made on clearing out the basement of the County Office
 - i. Discarding outdated materials and equipment
 - ii. Working on files
 - b. Reminder about your Financial Disclosure forms
 - c. Review and discuss budget for the 2020-2021 School Year.
 - d. Review the fleet of buses and moving forward.
 - i. Discussion about a request from Sussex County ESC to rent a bus
3. Policies
 - a. N/A
4. Executive Session
 - a. Legal Matters

E. COMMUNICATIONS AND ATTACHMENTS

1. Minutes of the January 28, 2020 Regular Meeting
2. N/A – *no executive session in last meeting*
3. Check Register, January 29, 2020 – February 25, 2020
4. Treasurer’s Report, Secretary’s Report and Financials, January 2020
5. Budget Adjustments for January 2020
6. Accounts Receivable Aging Report as of February 20, 2020
7. Patrice Morykin resignation letter.

F. OLD BUSINESS

None.

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee: Ms. Deutsch, Ms. Howell, Ms. Reitmeyer

Curriculum
Personnel
Policy

Operations Committee: Mr. Delesky, Mr. Spencer, Mr. Hopek

Business/Finance
Facilities
Transportation

Ad Hoc Committee: (Topics/Issues other than above as appointed by Board President)

Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

Mr. William Spencer made a motion, seconded by Mr. Raub Hopek, to approve the following resolutions:

1. Approval of Check Register(s)
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the January 28, 2020 – February 25, 2020 bill list in the amount of 482,641.97 (Attachment 3).
2. Approval of Financial Reports
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the months ending January 31, 2020 (Attachment 4).
3. Acceptance of Financial Reports Certification
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of January 31, 2020, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2019-2020 school year.
4. Budget Adjustments
BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2019-2020 school year budget (Attachment 5).

Motion carried in a unanimous voice vote.

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

Mr. Raub Hopek made a motion, seconded by Ms. Mary Jane Deutsch, to approve the following resolutions:

1. BE IT RESOLVED; that the Board of Education accepts, with regrets, the resignation of Patrice Morykin, bus driver, effective February 28, 2020.
2. BE IT RESOLVED; that the Board of Education shall terminate the contract of employee #1258, effective March 11, 2020.

Motion carried in a unanimous voice vote.

K. PROFESSIONAL DEVELOPMENT

None.

L. CLASSROOM FIELD TRIPS

There are no classroom programs for the 2019-20 school year.

M. MISCELLANEOUS RECOMMENDATIONS

N/A

N. TRANSPORTATION RECOMMENDATIONS

Ms. Kathi Howell made a motion, seconded by Ms. Kim Reitmeyer, to approve the following resolutions:

1. RESOLVED, to approve a transportation contract with BRAD & KIM DALRYMPLE INC., Phillipsburg Terminal for the 2020-2021 School Year as follows

Board of Education of:	WARREN COUNTY SPECIAL SVCS S.D.	Multi-Contract or Route #:	GRN PHS 234	Bid Number:	
Contractor Name:	BRAD & KIM DALRYMPLE, INC.	Terminal Location:	PHILLIPSBURG		
		(C) School Type		(F)	

2. RESOLVED, to approve a transportation contract with BRAD & KIM DALRYMPLE INC., Phillipsburg Terminal for the 2020-2021 School Year as follows

Board of Education of:	WARREN COUNTY SPECIAL SVCS S.D.	Multi-Contract or Route #:	GRN PHS 1-8S	Bid Number:	
Contractor Name:	BRAD & KIM DALRYMPLE, INC.	Terminal Location:	PHILLIPSBURG		
		(C) School Type		(F)	

3. RESOLVED, to approve a transportation contract with KRAPF SCHOOL BUS-NJN, INC., Washington Terminal for the 2020-2021 School Year as follows

State of New Jersey - District						
Student Transportation Contract						
Board of Education of:	WCSSSD			Multi-Contract or Route #:	GRN 1-5	
Contractor Name:	KRAPF SCHOOL BUS-NJN, INC			Terminal Location:	WASHINGTON	
		(C) School Type				
		1 Public				

4. RESOLVED, to approve a transportation contract with Cassidy Transportation Inc., Long Valley Terminal for the 2019-2020 School Year as follows

State of New Jersey - District						
Student Transportation Contract						
Board of Education of:	WCSSSD			Multi-Contract or Route #:	Q1908	
Contractor Name:	CASSIDY TRANSPORTATION, INC.			Terminal Location:	LONG VALLEY	

5. RESOLVED, to approve a transportation contract with Cassidy Transportation Inc., Long Valley Terminal for the 2019-2020 School Year as follows

State of New Jersey - District						
Student Transportation Contract						
Board of Education of:	WCSSSD			Multi-Contract or Route #:	CAS 201920	
Contractor Name:	CASSIDY TRANSPORTATION INC.			Terminal Location:	LONG VALLEY	
		(C) School Type				

Motion carried in a voice vote with 6 yes and 1 abstention (Dr. Rosalie Lamonte).

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

No action

R. PUBLIC INPUT

None.

S. EXECUTIVE SESSION

The minutes of this closed session to be made public when the need for confidentiality no longer exists.

Mr. Raub Hopek made a motion, seconded by Ms. Kathi Howell, to enter into Executive Session at 6:18 pm; motion carried in a unanimous voice vote.

[Executive Session]

Ms. Kathi Howell made a motion, seconded by Ms. Mary Jane Deutsch, to exit Executive Session at 6:30 pm; motion carried in a unanimous voice vote.

T. **ADJOURNMENT**

Mr. Raub Hopek made a motion, seconded by Ms. Kathi Howell, to adjourn the meeting at 6:31 pm; motion carried in a unanimous voice vote.

Respectfully submitted,



James Schlessinger
School Business Administrator / Board Secretary

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.