

**BOARD OF EDUCATION
MINUTES
JULY 28, 2020
6:00 P.M.**

Meeting Held Remotely due to Statewide Health-Related Closure

A. CALL TO ORDER

President Delesky opened the meeting with the Call to Order at 6:00 pm, and read the opening statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

Present: Mr. Joseph Delesky, Ms. Gail Gomez, Ms. Kathi Howell, Ms. Sherry Koeppen, Dr. Rosalie Lamonte

Absent: Mr. Raub Hopek, Ms. Kim Reitmeyer

Also Present: Mr. Joseph Flynn, Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

C. APPROVAL OF BOARD MINUTES

Ms. Howell made a motion, seconded by Ms. Koeppen, to approve the following resolutions:

1. BE IT RESOLVED, to approve the minutes of the May 26, 2020 Board of Education regular meeting. (Attachment 1)
2. BE IT RESOLVED, to approve the minutes of the May 26, 2020 Board of Education executive session. (Attachment 2)
3. BE IT RESOLVED, to approve the minutes of the July 6, 2020 Board of Education reorganization meeting. (Attachment 7)
4. BE IT RESOLVED, to approve the minutes of the July 6, 2020 Board of Education executive session. (Attachment 8)

Items 1 & 2 carried in a roll call vote with 3 yes and 2 abstention (Ms. Gomez and Ms. Koeppen); items 3 & 4 carried in a unanimous roll call vote.

D. SUPERINTENDENT'S REPORT

- I. Public Relations
 - a. Joint Council of Special Services School Districts
 - i. Update from JCSSSD meetings
- II. Operations
 - a. The Road Back Plan
 - i. HILLS House
 - b. Staffing
 - i. Office personnel
 - ii. Bus Drivers
 - c. Transportation
 - i. Contracts for the 2020-2021 SY
 - ii. Discussion regarding legislation for Contractors
- III. Executive Session
 - a. Legal

E. COMMUNICATIONS AND ATTACHMENTS

- 1. Minutes of the May 26, 2020 Regular Meeting
- 2. Minutes of the May 26, 2020 Executive Session
- 3. Check Register, May 27, 2020 – July 28, 2020
- 4. Treasurer's Report, Secretary's Report and Financials, May & June 2020
- 5. Budget Adjustments for May and June 2020
- 6. Accounts Receivable Aging Report as of July 24, 2020
- 7. Minutes of the July 6, 2020 Reorganization Meeting
- 8. Minutes of the July 6, 2020 Executive Session
- 9. Policy Alert 220
- 10. Policy 1648

F. OLD BUSINESS

- None

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee (Ms. Gomez, Ms. Howell, Ms. Koeppen)

Curriculum

Personnel

Policy

Operations Committee (Mr. Delesky, Mr. Hopek, Ms. Reitmeyer)

Business/Finance

Facilities

Transportation

Ad Hoc Committee (Topics/Issues other than above as appointed by Board President)

Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

Ms. Koeppen made a motion, seconded by Ms. Gomez, to approve the following resolutions:

1. Approval of Check Register(s)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the May 27, 2020 – July 28, 2020 bill list in the amount of \$778,402.56 (Attachment 3).

2. Approval of Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the months ending May 31 and June 30, 2020 (Attachment 4).

3. Acceptance of Financial Reports Certification

BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of May 31 and June 30, 2020, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2019-2020 school year.

4. Budget Adjustments

BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2019-2020 school year budget (Attachment 5).

Motion carried in a unanimous roll call vote.

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

None.

K. PROFESSIONAL DEVELOPMENT

None.

L. CLASSROOM FIELD TRIPS

There are no classroom programs for the 2019-20 school year.

M. MISCELLANEOUS RECOMMENDATIONS

Ms. Howell made a motion, seconded by Ms. Koeppen, to approve the following resolutions:

1. RESOLVED, to approve the first reading of the following policies that have been reviewed, revised and recommended by the Governance Committee for Policy Alert 220 (Attachment 9):

P1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)
P 2270	Religion in Schools
P 2431.3	Heat Participation Policy for Student-Athlete Safety
P 2622	Student Assessment
P & R 5111	Eligibility of Resident/Nonresident Students
P & R 5200	Attendance
P & R 5320	Immunization
P & R 5330.04	Administering an Opioid Antidote
P 5610	Suspension
R 5610	Suspension Procedures
P 5620	Expulsion
P & R 8320	Personnel Records

2. RESOLVED, to approve the first reading of the following policies that have been reviewed, revised and recommended by the Governance Committee (Attachment 10):

P1648	Restart and Recovery Plan (M) (New)
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Motion carried in a unanimous voice vote.

N. TRANSPORTATION RECOMMENDATIONS

Ms. Gomez made a motion, seconded by Ms. Howell, to approve the following resolutions:

1. RESOLVED, to approve a Joint Transportation Agreement between the WCSSSD and the SUSSEX COUNTY REGIONAL COOPERATIVE for the 2020-2021 school year.
2. RESOLVED, to approve a transportation contract with A MORRIS SCOTT JR INC BELVIDERE, Terminal for the 2020-2021 School Year as follows

Board of Education of:		Multi-Contract or Route #:		SCOTT 1415 1		Bid Number: 2014 15 1		Renewal Number: 6		Contract Period: From SEPTEMBER 1, 2020 to JUNE 30, 2021		Total Renewal Contract Amount:		\$ 99,516.60		
Contractor Name:		Terminal Location:		BELVIDERE		Contractor Code:		0238								
(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Renewal Contract Amount	(G) # Days	(H) Annual Renewal Contract Amount	(I) Per Diem Aide Amount	(J) Cost Represents # of Aides	(K) # Aide Days	(L) Inc/Dec Provision	(M) N.J.S.A 18A:39-3 Extension	(N) Total Per Diem Renewal Amount per Route	(O) Total Renewal Contract Amount per Route (contract, aide and extension)		
1400	PARK LAKE SCHOOL	1	8:45 AM	2:30 PM	363.63	180			0	0	1.99	6.18	\$ 369.81	\$ 66,565.80		
1411	LAKELAND ANDOVER SCHOOL	1	8:45 AM	2:15 M, T, W, TH 1:30 F	180.00	180			0	0	1.99	3.06	\$ 183.06	\$ 32,950.80		

3. RESOLVED, to approve a transportation contract with GST TRANSPORT CORP WASHINGTON, Terminal for the 2020-2021 School Year as follows:

Board of Education of:		Multi-Contract or Route #:		1146		Bid Number: 2011 12 6		Renewal Number: 9		Contract Period: From JULY 1, 2020 to JUNE 30, 2021		Total Renewal Contract Amount:		\$ 65,765.70		
Contractor Name:		Terminal Location:		WASHINGTON		Contractor Code:		0228								
(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Renewal Contract Amount	(G) # Days	(H) Annual Renewal Contract Amount	(I) Per Diem Aide Amount	(J) Cost Represents # of Aides	(K) # Aide Days	(L) Inc/Dec Provision	(M) N.J.S.A 18A:39-3 Extension	(N) Total Per Diem Renewal Amount per Route	(O) Total Renewal Contract Amount per Route (contract, aide and extension)		
1146	EAST MOUNTIAN SCHOOL	3	8:45AM	2:30PM	267.94	210		40.00	1	210	0.95	5.23	\$ 313.17	\$ 65,765.70		

Motion carried in a voice vote with 4 yes and 1 abstention (Dr. Lamonte).

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

No action

R. PUBLIC INPUT

- None

S. **EXECUTIVE SESSION**

Ms. Gomez made a motion, seconded by Ms. Koeppen, to enter exec session at 6:21pm; motion carried in a unanimous voice vote.

The minutes of this closed session to be made public when the need for confidentiality no longer exists.

Dr. Lamonte made a motion, seconded by Ms. Koeppen, to exit executive session at 6:25pm; motion carried in a unanimous voice vote.

T. **ADDITIONAL BOARD BUSINESS**

Dr. Flynn notified the Board of his intention to retire effective on or about December 1, 2020 (exact date TBD), by reading a prepared letter. The Board members individually thanked Dr. Flynn for his service and contributions to the District.

U. **ADJOURNMENT**

Ms. Gomez made a motion, seconded by Ms. Howell, to adjourn the meeting at 6:37 pm; motion carried in a unanimous voice vote.

Respectfully submitted,



James Schlessinger
School Business Administrator / Board Secretary

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.