

**BOARD OF EDUCATION
MINUTES
OCTOBER 27, 2020
6:00 P.M.**

Meeting Held Remotely due to Statewide Health-Related Closure

A. CALL TO ORDER

Mr. Joseph Delesky opened the meeting with the Call to Order at 6:07 p.m., and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

	Present	Absent		Present	Absent
Mr. Joseph Delesky	X		Ms. Sherry Koeppen		X
Ms. Gail Gomez		X	Ms. Kim Reitmeyer	X	
Ms. Kathi Howell	X		Dr. Rosalie Lamonte		X
Mr. Raub Hopek	X				

Also Present: Mr. Joseph Flynn, Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

C. APPROVAL OF BOARD MINUTES

Mr. Raub Hopek made a motion, seconded by Ms. Kathi Howell, to approve the following resolutions:

1. BE IT RESOLVED, to approve the minutes of the September 29, 2020 Board of Education regular meeting. (Attachment 1)
2. BE IT RESOLVED, to approve the minutes of the September 29, 2020 Board of Education executive session. (Attachment 2)

CARRIED: 4-0 in a voice vote.

AD-HOC EXECUTIVE SESSION:

Ms. Kim Reitmeyer made a motion, seconded by Ms. Kathi Howell, to enter executive session for the purpose of discussing the search for an interim superintendent and an ongoing legal matter at 6:09 p.m.

Mr. Raub Hopek made a motion, seconded by Ms. Kathi Howell, to exit the executive session at 6:37 p.m. The motion carried in a unanimous voice vote.

D. SUPERINTENDENT'S REPORT

- I. Public Relations
 - a. Update from Joint Council of Special Services School Districts meeting
 - b. NJ School Boards Workshop Update
 - i. [Visit the NJSBA Workshop Website](#)
- II. Operations
 - a. Transportation
 - i. Review the shared service agreement with Allamuchy for providing transportation services.
- III. Policies
 - a. Policy Alert 221 to schedule meeting.
- IV. Executive Session
 - a. Legal

E. COMMUNICATIONS AND ATTACHMENTS

- 1. Minutes of the September 29, 2020 Regular Meeting
- 2. Minutes of the September 29, 2020 Executive Session
- 3. Check Register, September 30, 2020 – October 27, 2020
- 4. Treasurer's Report, Secretary's Report and Financials – September 2020
- 5. N/A – (no Budget Adjustments for September 2020)
- 6. Accounts Receivable Aging Report as of October 22, 2020
- 7. Resignation of Bus Driver

F. OLD BUSINESS

Discussion regarding the Superintendent Search

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee (Ms. Gomez, Ms. Howell, Ms. Koeppen)

Curriculum
Personnel
Policy

Operations Committee (Mr. Delesky, Mr. Hopek, Ms. Reitmeyer)

Business/Finance
Facilities
Transportation

Ad Hoc Committee (Topics/Issues other than above as appointed by Board President)

Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

Mr. Raub Hopek made a motion, seconded by Ms. Kim Reitmeyer, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. Approval of Check Register(s)
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the September 30, 2020 – October 27, 2020 bill list in the amount of \$594,261.13 (Attachment 3).
2. Approval of Financial Reports
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending September 30, 2020 (Attachment 4).
3. Acceptance of Financial Reports Certification
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of September 30, 2020, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2020-2021 school year.

CARRIED: 4-0 in a roll call vote.

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

Mr. Raub Hopek made a motion, seconded by Ms. Kathi Howell, to approve the following resolutions on the recommendation of the Superintendent:

1. RESOLVED, to approve the resignation of Robert Morris, Bus Driver, effective September 24, 2020 (Attachment 7).

CARRIED: 4-0 in a roll call vote.

K. PROFESSIONAL DEVELOPMENT

None.

L. CLASSROOM FIELD TRIPS

There are no classroom programs for the 2020-21 school year.

M. MISCELLANEOUS RECOMMENDATIONS

Mr. Raub Hopek made a motion, seconded by Ms. Kathi Howell, to approve the following resolutions on the recommendation of the Superintendent:

1. RESOLVED, to approve WCSSSD/Allamuchy Fleet contracts proposed by Allamuchy, amended to pro-rate services for the 2020-21 school year under the terms of the previous contract.

CARRIED: 4-0 in a roll call vote.

N. TRANSPORTATION RECOMMENDATIONS

Mr. Raub Hopek made a motion, seconded by Ms. Kathi Howell, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. RESOLVED, to approve a transportation contract with A MORRIS SCOTT JR INC., BELVIDERE, Terminal for the 2020-2021 School Year as follows

Board of Education of:		WCSSSD		Multi-Contract or Route #:	MOR-2011-12-1	Bid Number:	2011 12 1	Renewal Number:	9	Contract Period:	From JULY 1, 2020 to JUNE 30, 2021			
Contractor Name:		A MORRIS SCOTT JR INC.		Terminal Location:	BELVIDERE		Contractor Code:	0238		Total Renewal Contract Amount:	\$ 213,414.83			
(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Renewal Contract Amount	(G) # of Days	(H) Annual Renewal Contract Amount	(I) Per Diem Aide Amount	(J) Cost Represents # of Aides	(K) # of Aide Days	(L) Inc/Dec Provision	(M) NJSA 18A:39-3 Extension	(N) Total Per Diem Renewal Amount per Route	(O) Total Renewal Contract Amount per Route (contract, aide and extension)
1130	WC TECHNICAL SCHOOL	1	8:02AM	2:58PM		210	37,659.80		0	0	1.99	640.21		\$ 38,300.01
1131	WARREN HILLS REGIONAL M.S.	1	7:35AM	2:18PM		210	27,254.06	20.00	1	210	1.99	534.71		\$ 31,988.77
1136	CEA SPRING RUN SCHOOL	3	8:30AM	3:00PM		210	29,619.97		0	0	1.98	503.53		\$ 30,123.50
1138	BELVIDERE H.S.	1	8:00AM	2:00PM		210	65,100.96	40.00	2	210	1.89	1,249.51		\$ 74,750.47
1139	GREEN BROOK AC	3	8:30AM	2:00PM		210	37,612.67		0	0	1.99	639.41		\$ 38,252.08

2. RESOLVED, to approve a transportation contract with Hendry Bus Co., Perth Amboy Terminal for the 2020-2021 School Year as follows

Board of Education of:		WCSSSD		Multi-Contract or Route #:	QUOTE	Bid Number:	QUOTE	Contract Period:	9/1/2020- 6/30/21				
Contractor Name:		Hendry Bus Co.		Terminal Location:	Perth Amboy		Contractor Code:	3658		Total Multi-Contract Amount:	\$18,615.00		
(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Cost	(G) # of Days	(H) Per Annum Cost	(I) Per Diem Aide Cost	(J) Cost Represents # of Aides	(K) # of Days for Aide	(L) Inc/Dec Provision	(M) Per Diem Contract Total	(N) Annual Contract Total
Q2021	RUTGARS ADOLESCENT DAY SCHOOL PISCATAWAY	3	8:45	2:45	219.00	85					2.00	\$ 219.00	\$ 18,615.00

CARRIED: 4-0 in a roll call vote.

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

No action

R. PUBLIC INPUT

- None

S. EXECUTIVE SESSION

None (conducted earlier in the meeting).

T. ADJOURNMENT

Mr. Raub Hopek made a motion, seconded by Ms. Kathi Howell, to adjourn the meeting at 7:17 pm.

CARRIED: 4-0 in a voice vote

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.