

**BOARD OF EDUCATION
MINUTES
MARCH 30, 2021
6:00 P.M.**

Meeting Held Remotely due to Statewide Health-Related Closure

A. CALL TO ORDER

Mr. Delesky opened the meeting with the Call to Order at 6:00 p.m., and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

	Present	Absent		Present	Absent
Mr. Joseph Delesky	X		Ms. Sherry Koeppen	X	
Ms. Gail Gomez		X	Ms. Kim Reitmeyer		X
Ms. Kathi Howell	X		Dr. Rosalie Lamonte	X	
Mr. Raub Hopek		X			

Also Present: Dr. Timothy Frederiks, Interim Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

C. APPROVAL OF BOARD MINUTES

Dr. Lamonte made a motion, seconded by Ms. Koeppen, to approve the following resolutions:

1. BE IT RESOLVED, to approve the minutes of the February 23, 2021 Board of Education regular meeting. (Attachment 1)

CARRIED: 4-0 in a voice vote.

D. SUPERINTENDENT'S REPORT

None.

E. COMMUNICATIONS AND ATTACHMENTS

1. Minutes of the February 23, 2021 Regular Meeting
2. N/A (no executive session at the February 23, 2021 meeting)

3. Check Register, February 24, 2021 – March 30, 2021
4. Treasurer’s Report, Secretary’s Report and Financials – February 2021
5. Budget Adjustments for February 2021
6. Accounts Receivable Aging Report as of March 25, 2021
7. Kathi Howell resignation letter
8. Draft employee contract for review (CONFIDENTIAL)
9. Settlement agreement (CONFIDENTIAL)

F. OLD BUSINESS

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee (Ms. Gomez, Ms. Howell, Ms. Koeppen)

- Curriculum
- Personnel
- Policy

Operations Committee (Mr. Delesky, Mr. Hopek, Ms. Reitmeyer)

- Business/Finance
- Facilities
- Transportation

Ad Hoc Committee (Topics/Issues other than above as appointed by Board President)

- Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

Ms. Koeppen made a motion, seconded by Ms. Howell, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. Approval of Check Register(s)
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the February 24, 2021 – April 1, 2021 bill list in the amount of \$586,156.51 (Attachment 3).
2. Approval of Financial Reports
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending February 2021 (Attachment 4).
3. Acceptance of Financial Reports Certification
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of February 28, 2020, no major account or fund has been over-

expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2020-2021 school year.

4. Budget Adjustments

BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2020-2021 school year budget (Attachment 5).

CARRIED: 4-0 in a roll call vote

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

None.

K. PROFESSIONAL DEVELOPMENT

None.

L. CLASSROOM FIELD TRIPS

There are no classroom programs for the 2020-21 school year.

M. MISCELLANEOUS RECOMMENDATIONS

Ms. Koeppen made a motion, seconded by Dr. Lamonte, to approve the following resolution(s) on the recommendation of the Superintendent and School Business Administrator:

1. BE IT RESOLVED, to accept, with regrets, the resignation from the Board of Education of Ms. Kathi Howell, as of July 1, 2021, with deep thanks and appreciation for her 16 years of service to the District. (Attachment 7)
2. BE IT RESOLVED, to approve the disposal of old shelving units currently located in the basement of the County Office.

CARRIED: 4-0 in a voice vote.

N. TRANSPORTATION RECOMMENDATIONS

Ms. Howell made a motion, seconded by Ms. Koeppen, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. RESOLVED, to approve a transportation contract with BERKSHIRE TRANS CORP., SPARTA Terminal for the 2021-2022 School Year as follows

Board of Education of:		Multi-Contract or Route #:		Bid Number:		Renewal Number:		Contract Period:						
WCSSSD		1805		201819 2		3		From SEPTEMBER 1, 2021 to JUNE 30, 2022						
Contractor Name:			Terminal Location:		Contractor Code:		Total Renewal Contract Amount:							
BERKSHIRE TRANS CORP.			SPARTA		1958		\$ 75,204.00							
(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Renewal Contract Amount	(G) # Days	(H) Annual Renewal Contract Amount	(I) Per Diem Aide Amount	(J) Cost Represents # of Aides	(K) # Aide Days	(L) Inc/Dec Provision	(M) N.J.S.A. 18A:39-3 Extension	(N) Total Per Diem Renewal Amount per Route	(O) Total Renewal Contract Amount per Route (contract, aide and extension)
1805	PG CHAMBERS SCH	3	9:00AM	03:00 PM	342.86	180		68.00	1	180	2.45	6.94	\$ 417.80	\$ 75,204.00

CARRIED: 3-0-1 in a voice vote (Dr. Rosalie Lamonte abstained)

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

No action

R. PUBLIC INPUT

- None.

S. EXECUTIVE SESSION

Moved by Ms. Howell and seconded by Ms. Koeppen, to enter Executive Session at 6:09 p.m.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

- Discuss draft employee contract
- Legal settlement

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: 4-0 in a voice vote.

Executive Session

Moved by Ms. Howell and seconded by Dr. Lamonte, to exit Executive Session at 6:27 p.m.

BE IT RESOLVED, that the Board of Education has been in executive session for the past 18 minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: 4-0 in a voice vote.

Action Items from Executive Session:

Ms. Howell made a motion, seconded by Dr. Lamonte, to approve the following resolution(s) on the recommendation of the Superintendent and School Business Administrator:

1. Approval of Settlement Payment

BE IT RESOLVED, to approve the payment of the Settlement Agreement in the amount of \$22,500.00 on or about April 1, 2021 (Attachment 9).

CARRIED: 3-0-1 in a roll call vote.

T. ADJOURNMENT

Dr. Lamonte made a motion, seconded by Ms. Koeppen, to adjourn the meeting at 6:29 p.m.

CARRIED: 4-0 in a voice vote.

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.