

BOARD OF EDUCATION

MINUTES

MAY 25, 2021

Meeting Held Remotely due to Statewide Health-Related Closure

A. CALL TO ORDER

Mr. Delesky opened the meeting with the Call to Order at 6:00 p.m., and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

	Present	Absent		Present	Absent
Mr. Joseph Delesky	X		Ms. Sherry Koeppen	X	
Ms. Gail Gomez	X		Ms. Kim Reitmeyer	6:08	
Ms. Kathi Howell	X		Dr. Rosalie Lamonte	X	
Mr. Raub Hopek		X			

Also Present: Dr. Timothy Frederiks, Interim Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

C. APPROVAL OF BOARD MINUTES

Ms. Gomez made a motion, seconded by Ms. Koeppen, to approve the following resolutions:

1. BE IT RESOLVED, to approve the minutes of the April 27, 2021 Board of Education regular meeting. (Attachment 1)
2. BE IT RESOLVED, to approve the executive session minutes of the April 27, 2021 Board of Education meeting. (Attachment 2)

CARRIED: 5-0 in a voice vote.

D. SUPERINTENDENT'S REPORT

- Update on sharing possibilities
- New Board Member recommendation

E. COMMUNICATIONS AND ATTACHMENTS

1. Minutes of the April 27, 2021 Regular Meeting
2. Minutes of the April 27, 2021 Executive Session
3. Check Register, April 28, 2021 – May 25, 2021
4. Treasurer’s Report, Secretary’s Report and Financials – April 2021
5. Budget Adjustments for April 2021
6. Accounts Receivable Aging Report as of May 20, 2021
7. Policy Update
8. Communication with Warren County re Proposed Board Appointment
9. Fleet Services Contract
10. MOA to modify Fleet Services Contract

F. OLD BUSINESS

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee (Ms. Gomez, Ms. Howell, Ms. Koeppen)

- Curriculum
- Personnel
- Policy

Operations Committee (Mr. Delesky, Mr. Hopek, Ms. Reitmeyer)

- Business/Finance
- Facilities
- Transportation

Ad Hoc Committee (Topics/Issues other than above as appointed by Board President)

- Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

Ms. Gomez made a motion, seconded by Ms. Howell, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. Approval of Check Register(s)
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the April 28, 2021 – May 25, 2021 bill list in the amount of \$461,444.66 (Attachment 3).
2. Approval of Financial Reports
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending April 2021 (Attachment 4).

3. Acceptance of Financial Reports Certification
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of April 30, 2021, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2020-2021 school year.
4. Budget Adjustments
BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2020-2021 school year budget (Attachment 5).
5. Safety Grant
BE IT RESOLVED, to approve the submission of grant application for the 2021-2022 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC West Sub fund for the purpose of purchasing harnesses and car seats for students, as well as contributing towards the purchase and installation of cameras in the bus fleet, in the amount of \$2,000.00 for the period of July 1, 2021 through June 30, 2022.
6. Fleet Services Contract
BE IT RESOLVED, to approve the Fleet Services contract with Allamuchy for the 2021-22 school year.
7. Fleet Services MOA
BE IT RESOLVED, to approve the MOA with Allamuchy to accelerate the start of work by WCSSSD under the 2021-22 Fleet Services contract and modify terms of the contract related to the early start.

CARRIED: Items 1-5 carried 6-0 in a roll call vote;
Items 6-7 carried 5-0-1 (Dr. Rosalie Lamonte abstained)

I. STATISTICAL REPORT
No report.

J. PERSONNEL RECOMMENDATIONS
None.

K. PROFESSIONAL DEVELOPMENT
None.

L. CLASSROOM FIELD TRIPS

There are no classroom programs for the 2020-21 school year.

M. MISCELLANEOUS RECOMMENDATIONS

Ms. Koeppen made a motion, seconded by Ms. Gomez, to approve the following resolution(s) on the recommendation of the Superintendent and School Business Administrator:

1. Policy Update (Attachment 7)

BE IT RESOLVED, to approve the following bylaws and policies for first reading:

- Bylaws 0145 - Board Member Resignation and Removal
- Bylaws 0164.6 - Remote Public Board Meetings During a Declared Emergency
- Policy 1643 - Family Leave
- Policy 4125 - Employment of Support Staff Members
- Policy 6360 - Political Contributions

CARRIED: 6-0 in a voice vote

N. TRANSPORTATION RECOMMENDATIONS

Ms. Howell made a motion, seconded by Ms. Gomez, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. RESOLVED, to approve a transportation contract with AKAB INC., PHILLIPSBURG Terminal for the 2021-2022 School Year as follows

Board of Education of: WCSSSD		Multi-Contract or Route #: 1143		Bid Number: 2011 12 6		Renewal Number: 10		Contract Period: From JULY 1, 2021 to JUNE 30, 2022						
Contractor Name: AKAB, INC.		Terminal Location: PHILLIPSBURG		Contractor Code: 3018		Total Renewal Contract Amount: \$ 56,019.60								
(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Renewal Contract Amount	(G) # Days	(H) Annual Renewal Contract Amount	(I) Per Diem Aide Amount	(J) Cost Represents # of Aides	(K) # Aide Days	(L) Inc/Dec Provision	(M) NJSA 18A:39-3 Extension	(N) Total Per Diem Renewal Amount per Route	(O) Total Renewal Contract Amount per Route (contract, aide and extension)
1143	HUNTERDON CO. POLY TECH	1	7:45	10:00	262.33	210			0	0	1.95	4.43	\$ 266.76	\$ 56,019.60

2. RESOLVED, to approve a transportation contract with FIRST STUDENT INC., ANDOVER Terminal for the 2021-2022 School Year as follows

State of New Jersey - Department of Education

Student Transportation Contract - Multi Route Contract

Board of Education of:	WARREN COUNTY SPECIAL SERVICES S.D.		Multi-Contract or Route #:	FS 202122 2	Bid Number:	202122 2	Contract Period:	SEPTEMBER 1, 2021 - JUNE 30, 2022					
Contractor Name:	FIRST STUDENT, INC.		Terminal Location:	ANDOVER	Contractor Code:	1638						Total Multi-Contract Amount:	\$292,500.00
(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Cost	(G) # of Days	(H) Per Annum Cost	(I) Per Diem Aide Cost	(J) Cost Represents # of Aides	(K) # of Days for Aide	(L) Inc/Dec Provision	(M) Per Diem Contract Total	(N) Annual Contract Total
GMHH 1	HACKETTSTOWN HIGH SCHOOL	1	7:50AM	2:48PM	325.00	180					95	\$ 325.00	\$ 58,500.00
GMHH 2	HACKETTSTOWN HIGH SCHOOL	1	7:50AM	2:48PM	325.00	180					95	\$ 325.00	\$ 58,500.00
GMHH 3	HACKETTSTOWN HIGH SCHOOL	1	7:50AM	2:48PM	325.00	180					95	\$ 325.00	\$ 58,500.00
GMHH 4	HACKETTSTOWN HIGH SCHOOL	1	7:50AM	2:48PM	325.00	180					95	\$ 325.00	\$ 58,500.00
GMHH 5	HACKETTSTOWN HIGH SCHOOL	1	7:50AM	2:48PM	325.00	180					95	\$ 325.00	\$ 58,500.00

3. RESOLVED, to approve a transportation contract with KRAPF SCHOOL BUS-NJN, INC., WASHINGTON Terminal for the 2021-2022 School Year as follows

State of New Jersey - Department of Education

Student Transportation Contract - Multi Route Contract

Board of Education of:	WARREN COUNTY SPECIAL SERVICES S.D.		Multi-Contract or Route #:	KRAPF 202122 1	Bid Number:	202122 1	Contract Period:	SEPTEMBER 1, 2021 TO JUNE 30, 2022					
Contractor Name:	KRAPF SCHOOL BUS-NJN, INC		Terminal Location:	WASHINGTON	Contractor Code:	E528						Total Multi-Contract Amount:	\$450,525.60
(A) Route Number	(B) Destination	(C) School Type 1 Public 2 NP 3 PSD 4 Charter	(D) Arrival Time	(E) Departure Time	(F) Per Diem Cost	(G) # of Days	(H) Per Annum Cost	(I) Per Diem Aide Cost	(J) Cost Represents # of Aides	(K) # of Days for Aide	(L) Inc/Dec Provision	(M) Per Diem Contract Total	(N) Annual Contract Total
GMR RED	GREAT MEADOWS MIDDLE SCHOOL	1	7:55AM	2:30PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
CENT RED	CENTRAL SCHOOL	1	8:45AM	3:20PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
GMR BLUE	GREAT MEADOWS MIDDLE SCHOOL	1	7:55AM	2:30PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
CENT BLUE	CENTRAL SCHOOL	1	8:45AM	3:20PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
GMR GREEN	GREAT MEADOWS MIDDLE SCHOOL	1	7:55AM	2:30PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
CENT GREEN	CENTRAL SCHOOL	1	8:45AM	3:20PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
GMR PURPLE	GREAT MEADOWS MIDDLE SCHOOL	1	7:55AM	2:30PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
CENT PURPLE	CENTRAL SCHOOL	1	8:45AM	3:20PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
GMR ORANGE	GREAT MEADOWS MIDDLE SCHOOL	1	7:55AM	2:30PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
CENT ORANGE	CENTRAL SCHOOL	1	8:45AM	3:20PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
GMR PINK	GREAT MEADOWS MIDDLE SCHOOL	1	7:55AM	2:30PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
CENT PINK	CENTRAL SCHOOL	1	8:45AM	3:20PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
GMR GOLD	GREAT MEADOWS MIDDLE SCHOOL	1	7:55AM	2:30PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40
CENT GOLD	CENTRAL SCHOOL	1	8:45AM	3:20PM	178.78	180					1.25	\$ 178.78	\$ 32,180.40

CARRIED: 5-0-1 (Dr. Rosalie Lamonte abstained) in a roll call vote.

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

Board members expressed their appreciation to Ms. Howell for her years of service and dedication to the District.

R. PUBLIC INPUT

None.

S. EXECUTIVE SESSION (if needed)

None.

T. ADJOURNMENT

Ms. Gomez made a motion, seconded by Ms. Howell, to adjourn the meeting at 6:30 pm.

CARRIED: 6-0 in a voice vote.

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.