

**WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT
BOARD OF EDUCATION
ANNUAL REORGANIZATION MEETING AGENDA**

**JULY 13, 2021
6:00 P.M.**

1. Call to Order.
2. Opening Statement - In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.
3. Flag Salute
Moment of Silence in honor of those serving in the military.
4. Roll Call:

Swearing-in of new Board Members

Present:

- Mr. Joseph Delesky
- Ms. Gail Gomez
- Ms. Sherry Koeppen
- Ms. Kim Reitmeyer

Absent:

- Mr. Raub Hopek
- Dr. Rosalie Lamonte
- Open Seat

5. Election of Officers
 - A. Board Secretary calls for nominations for the office of President.
 - Ms. Koeppen nominates Mr. Delesky, seconded by Ms. Gomez
 - B. Board Secretary conducts election for the office of President.
 - Mr. Delesky is elected President by a count of 4-0.
 - C. Newly elected President calls for nominations for office of Vice-President.
 - Ms. Reitmeyer nominates Ms. Koeppen, seconded by Ms. Gomez
 - D. Newly elected President conducts election for office of Vice-President.
 - Ms. Koeppen is elected Vice President by a count of 4-0.
6. Communications and Attachments:
 - A. New Jersey School Board Member Code of Ethics (Read and Discuss)

Reorganization Items 7 – 17 were moved by Ms. Reitmeyer, seconded by Ms. Koeppen as follows:

7. RESOLVED, to meet on the last Tuesday of each month at 6:00 p.m. at the Warren County Department of Education Office, except as noted.
 - July 27, 2021
 - No August Meeting
 - September 28, 2021
 - October 26, 2021
 - November 23, 2021 (4th Tuesday)
 - December 21, 2021 (3rd Tuesday)
 - January 25, 2022
 - February 22, 2022
 - March 29, 2022
 - April 26, 2022
 - May 31, 2022
 - No June Meeting
 - July 12, 2022 (2nd Tuesday); Reorganization and regular business
8. RESOLVED, to re-appoint Florio, Perrucci, Steinhardt & Fader, L.L.C. as Legal Counsel for the 2021-2022 School-year, on an as needed basis, at a rate of \$145 per hour.
9. RESOLVED, to re-appoint Brown & Brown Insurance for the 2021-2022 school-year.
10. RESOLVED, to re-appoint Anthony Ardito, LLC. for services in regard to annual audit of the books and records of the Secretary and Treasurer of School Moneys for the fiscal year ended June 30, 2021 at a cost of approximately \$17,000.
11. RESOLVED that The Star Ledger is hereby designated as the official newspaper and the Daily Record and New Jersey Herald as the alternate official newspapers in which shall be published all advertisements and notices required by law to be published on behalf of the Warren County Special Services School Board of Education.
12. RESOLVED, to re-appoint Integrity Consulting Group broker of record for employee benefits for the 2021-2022 school-year.
13. RESOLVED, to appoint Mr. James Schlessinger as PT Business Administrator/Board Secretary for the 2021-2022 School-year.
14. RESOLVED, for the renewal of the bond for the Business Administrator/Board Secretary as determined by percentage of gross budget.
15. RESOLVED, to re-adopt the existing curriculum which supports student achievement of the New Jersey Core Curriculum Content Standards (NJCCCS) and/or the

Common Core in every program for all students in Visual and Performing Arts; Comprehensive Health and Physical Education; Language Arts Literacy; Mathematics; Science; Social Studies; World Languages; Technology; and Career Education and Consumer, Family and Life Skills.

16. RESOLVED, to continue using PNC Bank as Depository for the 2021-2022 School year for the following accounts: General, Payroll, Payroll Agency, Summer Payroll Account, and In-service (County-Wide Professional Development).

17. RESOLVED, to approve required signatures for accounts as follows:

ACCOUNT	SIGNATURES REQUIRED
General	(3 signatures) President or Vice President, Superintendent, Board Secretary
Payroll	(2 signatures) President and Board Secretary
Summer Payroll	(2signatures) President and Board Secretary
Payroll Agency	(1 signature) President or Board Secretary
In-service	(2 signatures) Superintendent or President, Board Secretary

CARRIED: 4-0 in a voice vote.

Reorganization Items 18 – 32 were moved by Ms. Gomez, seconded by Ms. Koeppen as follows:

18. RESOLVED, to approve the appointment of the following committees:

- Business & Finance _____
- Negotiations _____
- Policy _____
- Personnel _____
- Curriculum _____
- Facilities _____
- Transportation _____

19. RESOLVED, to appoint the following board members to represent the Board of Education:

- State School Board's Assn. Rep. _____
- County School Board's Assn. Rep. _____
- Liaison, Advisory Committee _____
- Legislative Representative _____

20. RESOLVED, for approval to continue current Board Policies.

21. RESOLVED, for approval for authorization of Superintendent and Business Administrator to implement the 2021-2022 budget.

22. RESOLVED, to re-appoint Dr. Tim Frederiks as Affirmative Action Officer (AAO) and 504 Officer.
23. RESOLVED, to authorize the AAO (Affirmative Action Officer) to conduct yearly equity training for all staff.
24. RESOLVED, to approve the following individuals to serve on the Affirmative Action Team: Dr. Tim Frederiks and Ms. Stephanie O’Keefe.
25. RESOLVED, to authorize the Affirmative Action Team to conduct a survey for the development of the 2021-2022 Comprehensive Equity Plan.
26. RESOLVED, to appoint Mr. James Schlessinger as Right-To-Know and AHERA Officer.
27. RESOLVED, to appoint Mr. James Schlessinger as OPRA (Open Public Records Act) Officer.
28. RESOLVED, to approve Mr. James Schlessinger as Purchasing Agent.
29. RESOLVED, to approve Mr. John Malanga (JDM Group) as a computer technology consultant for the 2021-2022 school year as per the terms outlined in the professional service agreement and attached to these minutes.
30. RESOLVED, to approve the following Tax Shelter Companies:
 - AXA Equitable
 - First Investors
 - Prudential Retirement
31. RESOLVED, to approve the following Disability Company: Prudential Insurance Company of America
32. RESOLVED, to approve the Resolution to renew the membership to the New Jersey Schools Insurance Group Educational Risk & Insurance Consortium – West for the 2021-2022 school year.

CARRIED: 4-0 in a voice vote; deferred appointment of committees and liaisons (items 18 and 19) until after the open Board seat is filled.

SUPERINTENDENT'S REPORT

- Welcome Jim as WCSSSD BA/BS
- Sharing Opportunities
- Masks on Buses
- Summer Visitations - ERI Programs

- Board member Recognition - planned for 7/27
- New Board Member: Joseph Flynn - expected appointment by the Commissioners on 7/14 - Installation on 7/27

PERSONNEL

1. Ms. Gomez made a motion, seconded by Ms. Koeppen, to approve the following resolution on the recommendation of the Superintendent and School Business Administrator:

BE IT RESOLVED, that the Board of Education, modify the calculation of the fleet management stipend as follows:

- a. Twenty percent (20%) of the fleet services/route management contract value where the agreement with the client District is for these services only; plus
- b. Ten percent (10%) of the administrative fee charged to client Districts where WCSSSD holds the full transportation contract for regular-education transportation and manages the routes for the client District.
- c. Inclusion and categorization of client Districts with respect to this stipend shall be at the discretion of the School Business Administrator and Superintendent, and ratified by the Board as client Districts are added or removed.
- d. For the 2021-22 school year, the included Districts shall be Allamuchy under part (a) and Greenwich and Great Meadows under part (b) for a total stipend value of \$7,000.

BE IT FURTHER RESOLVED, that this stipend shall be awarded 50% each to Sue Bell and Allyn Schuermann, with an effective date of July 1, 2021, to be paid in semi-monthly installments.

CARRIED: 4-0 in a roll call vote.

MISCELLANEOUS

1. Ms. Koeppen made a motion, seconded by Ms. Reitmeyer, to approve the following resolution on the recommendation of the Superintendent and School Business Administrator:

BE IT RESOLVED, to adopt the current District Reopening Plan, updated June 24, 2021.

CARRIED: 4-0 in a roll call vote.

PUBLIC INPUT

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

Moved by Ms. Gomez, seconded by Ms. Reitmeyer, the following resolution:

RESOLVED, to adjourn the meeting at 6:39 p.m.

CARRIED: 4-0 in a voice vote.

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.