

**BOARD OF EDUCATION  
MINUTES  
JULY 27, 2021  
6:00 P.M.**

**A. CALL TO ORDER**

Mr. Delesky opened the meeting with the Call to Order at 6:00 p.m., and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

**B. ROLL CALL**

	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Mr. Joseph Delesky	X		Ms. Sherry Koeppen		X
			Ms. Kim Reitmeyer		X
Ms. Gail Gomez	X		Dr. Rosalie Lamonte	X	
Mr. Raub Hopek	X				

**Also Present:** Dr. Timothy Frederiks, Interim Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

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The Board recognized the Warren County Board of Commissioners resolution 341-21 affirming the reappointment to the Board of Education of Mr. Joseph Delesky and Ms. Kim Reitmeyer, each to terms expiring June 30, 2024, and the appointment of Dr. Joseph E. Flynn to the open Board seat with such term expiring on June 30, 2023.

Dr. Flynn was sworn in as a Board Member and took his place at the table with the other Members and Administrators.

A new roll call was taken to include Dr. Flynn, who was marked present.

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**C. APPROVAL OF BOARD MINUTES**

Ms. Gomez made a motion, seconded by Dr. Lamonte, to approve the following resolutions:

1. BE IT RESOLVED, to approve the minutes of the May 24, 2021 Board of Education regular meeting. (Attachment 1)
2. BE IT RESOLVED, to approve the minutes of the July 13, 2021 Board of Education reorganization meeting. (Attachment 2)

CARRIED: 4-0-1 (Dr. Flynn abstained) in a roll call vote.

**D. SUPERINTENDENT'S REPORT**

- New business possibilities
- Recognition of Bill Spencer

**E. COMMUNICATIONS AND ATTACHMENTS**

1. Minutes of the May 24, 2021 Regular Meeting
2. Minutes of the July 13, 2021 Reorganization Meeting
3. Check Register, May 26, 2021 – July 27, 2021
4. Treasurer's Report, Secretary's Report and Financials – May & June 2021
5. Budget Adjustments for May and June 2021
6. Accounts Receivable Aging Report as of July 22, 2021

**F. OLD BUSINESS**

None.

**G. COMMITTEE REPORT/RECOMMENDATIONS**

Education Committee (Ms. Gomez, Dr. Flynn, Ms. Koeppen)

Curriculum

Personnel

Policy

Operations Committee (Mr. Delesky, Mr. Hopek, Ms. Reitmeyer)

Business/Finance

Facilities

Transportation

Ad Hoc Committee (Topics/Issues other than above as appointed by Board President)

Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

**H. FINANCE REPORT**

Mr. Hopek made a motion, seconded by Ms. Gomez, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. Approval of Check Register(s)  
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the May 26, 2021 – July 27, 2021 bill list in the amount of \$520,789.61 (Attachment 3).
2. Approval of Financial Reports  
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending May and June 2021 (Attachment 4A and 4B).
3. Acceptance of Financial Reports Certification  
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of May 31 and June 30, 2021, no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2020-2021 school year.
4. Budget Adjustments  
BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2020-2021 school year budget (Attachment 5A and 5B).

CARRIED: 4-0 in a roll call vote.

**I. STATISTICAL REPORT**

No report.

**J. PERSONNEL RECOMMENDATIONS**

1. RESOLVED, to approve Mercedes Schuerman as a Bus Aide effective July 12, 2021.

CARRIED: 4-0 in a roll call vote

**K. PROFESSIONAL DEVELOPMENT**

None.

**L. CLASSROOM FIELD TRIPS**

There are no classroom programs for the 2021-22 school year.

**M. MISCELLANEOUS RECOMMENDATIONS**

Ms. Gomez made a motion, seconded by Dr. Flynn, to approve the following resolution(s) on the recommendation of the Superintendent and School Business Administrator:

1. Policy Update (Attachment 7)

BE IT RESOLVED, to approve the following bylaws and policies for second reading:

- Bylaws 0145 - Board Member Resignation and Removal
- Bylaws 0164.6 - Remote Public Board Meetings During a Declared Emergency
- Policy 1643 - Family Leave
- Policy 4125 - Employment of Support Staff Members
- Policy 6360 - Political Contributions

CARRIED: 4-0 in a roll call vote.

**N. TRANSPORTATION RECOMMENDATIONS**

Ms. Gomez made a motion, seconded by Mr. Hopek, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. RESOLVED, to approve a transportation contract addendum with BERKSHIRE TRANS CORP., SPARTA Terminal for the 2021-2022 School Year as follows

The local board of education/CTSA may, with the approval of the County Superintendent, change a designated route/contract in accordance with the original bid. This addendum constitutes an increase/decrease of the contract specified herein.

<b>Board of Education:</b>	WCSSSD	<b>Multi-Contract Number:</b>	1636	<b>Route #:</b>	1636	<b>Bid #:</b>	2016 17 4	<b>Contract Period:</b>	From SEPTEMBER 1, 2021 to JUNE 30, 2022
<b>Contractor Name:</b>	BERKSHIRE TRANSPORTATION CORP.	<b>Terminal Location:</b>	SPARTA	<b>Contractor Code:</b>	1958	<b>Renewal #:</b>	4	<b>Per Diem Contract Cost:</b>	\$219.07
<b>(A) Addendum #</b>	<b>(B) Effective Date of Change</b>	<b>(C) Adjusted Contract Cost (Prior Addenda)</b>	<b>(E) The amount of compensation shall be increased/decreased in accordance with the bid at a rate of:</b>				<b>(F) Per Diem Negotiated Aide Increase/Decrease</b>	<b>(G) Per Diem Increase/Decrease</b>	<b>(H) Final Adjusted Contract Amount</b>
			\$0.00 Per Diem Per Pupil	\$0.00 Per Diem Per Vehicle	\$2.25 Per Diem Per Mile	\$0.00 Per Diem Per Aide			
			# New Pupils	# New Vehicles	# New Miles	# New Aides			
1	9/1/2021	NA			4.52			\$ 10.17	\$ 229.24
<b>Comments:</b>			bond 10.17 x 180 1,830.60						

This contract is cancelled effective \_\_\_\_\_ . The final annual adjusted cost is \$41,263.20 .

2. RESOLVED, to approve a transportation contract addendum with SNYDER BUS SERVICE INC. WASHINGTON Terminal for the 2021-2022 School Year as follows

The local board of education/CTSA may, with the approval of the County Superintendent, change a designated route/contract in accordance with the original bid. This addendum constitutes an increase/decrease of the contract specified herein.

<b>Board of Education:</b>	WCSSSD	<b>Multi-Contract Number:</b>	SNY 1516 2	<b>Route #:</b>	1514	<b>Bid #:</b>	2015 16 2	<b>Contract Period:</b>	From SEPTEMBER 1, 2021 to JUNE 30, 2022	
<b>Contractor Name:</b>	SNYDER BUS SERVICE INC	<b>Terminal Location:</b>	WASHINGTON	<b>Contractor Code:</b>	1538	<b>Renewal #:</b>	6	<b>Per Diem Contract Cost:</b>	\$293.26	
(A) Addendum #	(B) Effective Date of Change	(C) Adjusted Contract Cost (Prior Addenda)	(E) The amount of compensation shall be increased/decreased in accordance with the bid at a rate of:				(F) Per Diem Negotiated Aide Increase/Decrease	(G) Per Diem Increase/Decrease	(H) Final Adjusted Contract Amount	
			\$0.00 Per Diem Per Pupil	\$273.00 Per Diem Per Vehicle	\$1.00 Per Diem Per Mile	\$50.00 Per Diem Per Aide				# New Pupils
1	9/1/21	NA						92.24	\$ 92.24	\$ 385.50
<b>Comments:</b> ADDITIONAL STUDENTS AND STOPS										

This contract is cancelled effective \_\_\_\_\_ . The final annual adjusted cost is **\$69,390.00** .

3. RESOLVED, to approve a Joint Transportation Agreement with Delaware Valley Regional High School which shall serve as the lead Educational Authority and Host District for 2021-2022 school year as follows,

Host District		<b>Delaware Valley Reg High School</b>									
Joiner District		<b>Warren Cty Special Svcs Schl Distri</b>									
(A)		(B)	(C)	(D)	(E)	(F)		(G)	(H)		
Term of the Agreement (if other than the full school year)		Host District's Identification Number	Destination	Contracted Vehicle	Contractor Code (If Applicable)	Basis of the Agreement	Per Bus	Per Bus Cost (Based on the Basis of the Agreement)	Aide Cost	Aide Cost Per Hour	Aide Cost Per Trip
Start Date	End Date										
7/1/2021	6/30/2022	Trips	Various	N		\$388 for the first four hours then \$74.00 per hour each additional hour billed in quarter hour increments plus tolls and parking where applicable. Time to and from bus garage	Per bus				

4. RESOLVED, to approve a Joint Transportation Agreement with Delaware Valley Regional High School which shall serve as the lead Educational Authority and Host District for 2021-2022 school year as follows,

Host District		Delaware Valley Reg High School								
Joiner District		Warren Cty Special Svcs Schl Dist								
(A)		(B)	(C)	(D)	(E)	(F)	(G)	(H)		
Term of the Agreement (if other than the full school year)		Host District's Identification Number	Destination	Contracted Vehicle	Contractor Code (If Applicable)	Basis of the Agreement Per Bus	Per Bus Cost (Based on the Basis of the Agreement)	Aide Cost	Aide Cost Per Hour	Aide Cost Per Trip
Start Date	End Date									
7/1/2021	6/30/2022	Trips	Various	N		\$328.00 for the first 4 hours, then \$74.00 per hour each additional hour billed in quarter hour increments plus tolls and parking where applicable	Per bus			

CARRIED: 3-0-1 in a roll call vote (Dr. Lamonte abstained).

**O. SUSPENSIONS**

No action.

**P. HARASSMENT, INTIMIDATION AND BULLYING**

No action.

**Q. NEW BUSINESS**

- A discussion was held regarding the opportunity to supply aftercare services to the Washington Borough School District in Washington, NJ. After a presentation of the economics of the plan by the Business Administrator and a brief conversation, the Board proposed the following resolution:

1. BE IT RESOLVED, to approve the formation of an aftercare program on the premises of the Washington Borough schools, under the conditions that a minimum enrollment of twenty (20) students is achieved in each of the two (2) buildings and a minimum of \$200 per month, per student is charged as tuition.

CARRIED: 4-0-1 in a roll call vote (Dr. Lamonte abstained).

**R. PUBLIC INPUT**

- None.

**S. EXECUTIVE SESSION**

None.

**T. ADJOURNMENT**

Mr. Hopek made a motion, seconded by Dr. Flynn, to adjourn the meeting at 6:45 pm.

CARRIED: 5-0 in a voice vote.

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.