

**BOARD OF EDUCATION
MINUTES
NOVEMBER 23, 2021
6:00 P.M.**

A. CALL TO ORDER

Mr. Delesky opened the meeting with the Call to Order at 6:02 p.m., and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

	Present	Absent		Present	Absent
Mr. Joseph Delesky	X		Ms. Sherry Koeppen	6:06	
Dr. Joseph Flynn	6:10		Ms. Kim Reitmeyer		X
Ms. Gail Gomez	X		Dr. Rosalie Lamonte	X	
Mr. Raub Hopek	X				

Also Present: Dr. Timothy Frederiks, Interim Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

C. APPROVAL OF BOARD MINUTES

Ms. Gomez made a motion, seconded by Dr. Lamonte, to approve the following resolutions:

1. BE IT RESOLVED, to approve the minutes of the September 28, 2021 Board of Education regular meeting. (Attachment 1)

CARRIED: 4-0 in a voice vote.

D. SUPERINTENDENT'S REPORT

- New business update
- ERI Class Proposal – 2022-23 school year

E. COMMUNICATIONS AND ATTACHMENTS

1. Minutes of the September 28, 2021 Regular Meeting
2. n/a – (no Executive Session in last meeting)

3. Check Register:
 - a. September 29, 2021 – October 26, 2021
 - b. October 27, 2021 – November 23, 2021
4. Treasurer’s Report, Secretary’s Report and Financials:
 - a. September 2021
 - b. October 2021
5. Budget Adjustments for September & October 2021
6. Accounts Receivable Aging Report as of November 18, 2021
7. Policy for second reading
8. Aftercare handbook
9. Policies & regulations for first reading
10. Board Member resignation letter
11. Revised School Business Administrator contract
12. Business Services contract with Hampton (Hunterdon)

F. OLD BUSINESS

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee (Ms. Gomez, Dr. Flynn, Ms. Koeppen)

- Curriculum
- Personnel
- Policy

Operations Committee (Mr. Delesky, Mr. Hopek, Ms. Reitmeyer)

- Business/Finance
- Facilities
- Transportation

Ad Hoc Committee (Topics/Issues other than above as appointed by Board President)

- Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

Mr. Hopek made a motion, seconded by Ms. Koeppen, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. Approval of Check Register(s)
 BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the September 29, 2021 – October 26, 2021 and October 27 – November 23 bill lists in the amount of \$479,454.48 and \$870,309.40, respectively (Attachments 3a & 3b).

2. Approval of Financial Reports
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the months ending September and October 2021 (Attachment 4a & 4b).
3. Acceptance of Financial Reports Certification
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of September 30 and October 31, 2021, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2021-2022 school year.
4. Budget Adjustments
BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2021-2022 school year budget (Attachment 5).
5. Business Administrator Contract
BE IT RESOLVED, that the Board of Education, upon the recommendation by the Superintendent and School Business Administrator, approves the revised contract for the School Business Administrator (Attachment 11).
6. Business Services Contract
BE IT RESOLVED, that the Board of Education, upon the recommendation by the Superintendent and School Business Administrator, approves the contract to provide Business Office services to the district of Hampton, Hunterdon County. (Attachment 12).
7. Medical Testing Services Contract
BE IT RESOLVED, that the Board of Education, upon the recommendation by the Superintendent and School Business Administrator, approves the contract with Lab-Q to provide Medical Testing Services to employees as needed to facilitate compliance with State mandates regarding the Pandemic. (Attachment 13).

CARRIED: Items 1-4, 7 carried 6-0 in a roll call vote
Items 5 & 6 carried 5-0-1 (Dr. Lamonte abstained)

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

Ms. Gomez made a motion, seconded by Mr. Hopek, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. RESOLVED, to approve Joanne Hibbett as a substitute for the aftercare program, at the rate of \$50.00 per day (\$90.00 for extended aftercare days due to the schools' early dismissal)
2. RESOLVED, to approve a stipend in the amount of \$600 per month (\$6,000 maximum per year) for the role of Aftercare Supervisor.
BE IT FURTHER RESOLVED, to appoint Janet Cunningham to the role of Aftercare Supervisor, retroactive to September 1, 2021.

CARRIED: 5-0-1 in a roll call vote (Ms. Koeppen abstained)

K. PROFESSIONAL DEVELOPMENT

None.

L. CLASSROOM FIELD TRIPS

There are no classroom programs for the 2021-22 school year.

M. MISCELLANEOUS RECOMMENDATIONS

Ms. Koeppen made a motion, seconded by Dr. Flynn, to approve the following resolution(s) on the recommendation of the Superintendent and School Business Administrator:

1. Policy Update (Attachment 7)
BE IT RESOLVED, to approve the following bylaws and policies for second reading:
 - 1648.11 The Road Forward COVID-19 – Health And Safety
2. Aftercare Handbook (Attachment 8)
BE IT RESOLVED, to approve the handbook outlining the policies, practices and expectations of participants in the aftercare program.
3. Policy Update (Attachment 9)
BE IT RESOLVED, to approve the following policies and regulations for first reading:
 - Policy 1648.13 School employee vaccination requirements
 - Policy 1648.14 Safety plan for healthcare settings in school buildings
 - Policy 2425 Emergency virtual or remote instruction program
 - Policy 5751 Sexual harassment of students
 - Regulation 5751 Sexual harassment of students

4. Board Member Resignation (Attachment 10)

BE IT RESOLVED, to accept, with regrets, the resignation from the Board of Ms. Kim Reitmeyer, effective November 23, 2021.

CARRIED: Item 1 & 3 carried 5-0-1 in a roll call vote (Dr. Lamonte abstained)
Item 2 carried 5-0-1 (Ms. Koeppen abstained)
Item 4 carried in a unanimous roll call vote.

N. TRANSPORTATION RECOMMENDATIONS

Ms. Gomez made a motion, seconded by Mr. Hopek, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. RESOLVED, to approve a coordinated Transportation Agreement between the WCSSSD and the following school districts for the 2021-2022 school year:

- East Orange School District (Essex County)
- River Dell Regional School District (Bergen County)
- Old Bridge Township Public Schools (Monmouth County)

2. RESOLVED, to approve a coordinated Transportation Agreement between the WCSSSD and the following school districts for the 2022-2023 school year:

- Allamuchy Township School District Board of Education
- Alpha Township Board of Education
- Atlantic City School District Board of Education
- Belvidere School District Board of Education
- Bethlehem Township Board of Education (Hunterdon County)
- Blairstown Township Board of Education
- Bloomsbury Board of Education (Hunterdon County)
- Bound Brook School District Board of Education
- Branchburg Township School District Board of Education
- Bridgewater- Raritan Regional School District BOE (Somerset County)
- Camden City Public Schools Board of Education
- Camden County Educational Service Commission
- Clark Public School (Union County)
- Clinton Township School District Board of Education
- Clinton-Glen Gardner Board of Education
- Cumberland Regional School Board of Education (Cumberland County)
- Delaware Valley Regional High School Board of Education
- Delran School District Board of Education (Burlington County)
- Dover Public School District Board of Education
- Dunellen School District (Middlesex County)
- East Orange School District (Essex County)
- East Brunswick Public School (Middlesex County)
- Educational Services Commission of Morris County
- Elizabeth Public School District Board of Education (Union)
- Essex Regional Educational Services Commission
- Fairfield Public School District BOE (Essex County)

- Fairfield Township Board of Education (Cumberland County)
- Fairview Public Schools (Bergen County)
- Florence Township BOE
- Franklin Township School Board of Education
- Franklin Township School (Hunterdon County)
- Franklin Township Public Schools (Somerset County)
- Freehold Regional High School Board of Education
- Frelinghuysen Township School District Board of Education
- Frenchtown School District Board of Education (Hunterdon County)
- Great Meadows Regional Board of Education
- Greenwich Township School District Board of Education
- Hackensack Public School District (Bergen County)
- Hackettstown Public School Board of Education
- Haddon Township School District Board of Education (Camden County)
- Hammonton School District Board of Education (Atlantic County)
- Hampton Public School (Hunterdon County)
- Harmony Township School District Board of Education
- High Bridge Public School Board of Education (Hunterdon County)
- Hoboken School District (Hudson County)
- Holland Township School District Board of Education
- Hope Township School District Board of Education
- Hunterdon Central BOE (Hunterdon County)
- Hunterdon County ESC (Hunterdon County)
- Jefferson Township (Morris County)
- Jersey City Public Schools BOE (Hudson County)
- Keansburg School District (Monmouth County)
- Keyport School District (Monmouth County)
- Knowlton Township School District Board of Education
- Lafayette Township School District (Sussex County)
- Lakewood School District (Ocean County)
- Lebanon Township School District Board of Education (Hunterdon County)
- Lenape Regional High School District Board of Education
- Lenape Valley Regional School District Board of Education
- Livingston Public Schools (Essex County)
- Lopatcong Township School District Board of Education
- Mansfield Township School District Board of Education
- Maurice River School District (Cumberland County)
- Midland Park Public Schools (Bergen County)
- Midland School BOE (Somerset County)
- Monroe Township Public Schools (Gloucester County)
- Monroe Township Public Schools (Middlesex County)
- Montclair Public Schools (Essex County)
- Moonachie School District (Bergen County)
- Morris School District Board of Education (Morris County)
- Mount Olive School District Board of Education
- Neptune Township School District Board of Education (Monmouth County)

- Newark Public Schools Board of Education (Essex County)
- North Hunterdon-Voorhees Regional Board of Education
- North Warren Regional School District Board of Education
- Old Bridge Township Public Schools (Monmouth County)
- Oxford Township School District Board of Education
- Paramus School District Board of Education (Bergen County)
- Paterson Public Schools Board of Education (Passaic County)
- Phillipsburg School District Board of Education
- Piscataway Township Schools Board of Education (Middlesex County)
- Pohatcong Township School District Board of Education
- Quinton Township School District Board of Education (Salem County)
- Rancocas Valley Regional School (Burlington County)
- Readington Township School District (Hunterdon County)
- River Dell Regional School District (Bergen County)
- Saints Philip & James School Board of Education
- Somerset County ESC Board of Education
- Somerville School District Board of Education
- Sterling High School (Camden County)
- Sussex County Northern Hills Academy
- Sussex County Regional Cooperative Board of Education
- Tewksbury Board of Education
- Trenton Public Schools
- Township of Union Public Schools (Union County)
- Union Township School District (Hunterdon County)
- Warren County Technical School (Warren County)
- Warren Hills Regional School District Board of Education
- Washington Borough School District Board of Education
- Washington Township Board of Education (Morris County)
- Washington Township School District Board of Education
- West Milford Township School Board of Education
- West Morris Regional Board of Education (Morris County)
- West New York NJ Board of Education (Hudson County)
- White Township School District Board of Education
- Willingboro Township School District (Burlington County)

3. RESOLVED, to approve a Joint Transportation Agreement between the SUSSEX COUNTY REGIONAL COOPERATIVE and WCSSSD and the for the 2022-2023 school year with a 2% Administrative fee
4. RESOLVED, to approve a Joint Transportation Agreement between the Educational Services Commission of Morris County and WCSSSD for the 2022-2023 school year with a 2% Administrative fee
5. RESOLVED, to approve a Joint Transportation Agreement between the River Edge Board of Education (Region V) and WCSSSD for the 2021-2022 school year with a 2% Administrative fee

CARRIED: Items 1, 3-5 carried 5-0-1 in a roll call vote (Dr. Lamonte abstained)
Item 2 carried 4-0-2 (Dr. Lamonte and Ms. Koeppen abstained)

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

No action

R. PUBLIC INPUT

- None

S. EXECUTIVE SESSION

None

T. ADJOURNMENT

Mr. Hopek made a motion, seconded by Dr. Flynn, to adjourn the meeting at 6:19 pm.

CARRIED: 6-0 in a unanimous voice vote.

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.