

# WCSSSD *Warren County Special Services School District*

**BOARD OF EDUCATION  
MINUTES  
DECEMBER 21, 2021  
6:00 P.M.**

**A. CALL TO ORDER**

Mr. Delesky opened the meeting with the Call to Order at 6:03 p.m., and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

**B. ROLL CALL**

	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Mr. Joseph Delesky	X		Ms. Sherry Koeppen		X
Dr. Joseph Flynn	X		Ms. Kim Reitmeyer		X
Ms. Gail Gomez	X		Dr. Rosalie Lamonte		X
Mr. Raub Hopek	X				

**Also Present:** Dr. Timothy Frederiks, Interim Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

**C. APPROVAL OF BOARD MINUTES**

Mr. Hopek made a motion, seconded by Ms. Gomez, to approve the following resolutions:

1. BE IT RESOLVED, to approve the minutes of the November 23, 2021 Board of Education regular meeting. (Attachment 1)

CARRIED: 4-0-0 in a voice vote.

**D. SUPERINTENDENT'S REPORT**

- ERI Class Proposal – 2022-23 school year (Attachment 8)

**E. COMMUNICATIONS AND ATTACHMENTS**

1. Minutes of the November 23, 2021 Regular Meeting
2. n/a – (no Executive Session in last meeting)
3. Check Register: November 24, 2021 – December 21, 2021

4. Treasurer's Report, Secretary's Report and Financials: November 2021
5. Budget Adjustments for November 2021
6. Accounts Receivable Aging Report as of December 16, 2021
7. Policies and regulations for second reading
8. ERI Proposal

**F. OLD BUSINESS**

**G. COMMITTEE REPORT/RECOMMENDATIONS**

Education Committee (Ms. Gomez, Dr. Flynn, Ms. Koeppen)

- Curriculum
- Personnel
- Policy

Operations Committee (Mr. Delesky, Mr. Hopek, Ms. Reitmeyer)

- Business/Finance
- Facilities
- Transportation

Ad Hoc Committee (Topics/Issues other than above as appointed by Board President)

- Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

**H. FINANCE REPORT**

Ms. Gomez made a motion, seconded by Dr. Flynn, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. Approval of Check Register(s)  
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the November 24, 2021 – December 21, 2021 bill list in the amount of \$623,886.28. (Attachment 3).
2. Approval of Financial Reports  
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the Board Secretary and Treasurer Reports for the month ending November 2021 (Attachment 4).
3. Acceptance of Financial Reports Certification  
BE IT RESOLVED; that the Board of Education, upon the recommendation of the School Business Administrator accepts the certification of the Board Secretary, and certifies: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of November 30, 2021, no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2021-2022 school year.

4. Budget Adjustments

BE IT RESOLVED, that the Board of Education, upon the recommendation by the School Business Administrator, approves the transfer of uncommitted funds within the 2021-2022 school year budget (Attachment 5).

CARRIED: 4-0-0 in a roll call vote.

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

Ms. Gomez made a motion, seconded by Mr. Hopek, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. RESOLVED, to approve the following new hires, appointments, terminations:

ID	Name	Position	Action	Eff. Date	Salary
a	Benvenuti, Marquita	Aftercare	Terminate	11/30/2021	n/a
b	Peer, Kendall	Aftercare	Hire	12/1/2021	\$50/session
c	Hoefly, Laura	Sub Bus Aide	Hire	12/1/2021	\$15/hour
d	Casella, Brooke	Aftercare	Hire	1/2/2022	\$50/session
e	Compton, Kylie	Aftercare Sub	Hire	12/20/2021	\$50/session
f	Schlessinger, Emily	Aftercare Sub	Hire	12/20/2021	\$50/session

CARRIED: 4-0-0 in a roll call vote.

K. PROFESSIONAL DEVELOPMENT

None.

L. CLASSROOM FIELD TRIPS

There are no classroom programs for the 2021-22 school year.

M. MISCELLANEOUS RECOMMENDATIONS

Mr. Hopek made a motion, seconded by Dr. Flynn, to approve the following resolution(s) on the recommendation of the Superintendent and School Business Administrator:

1. Policy Update (Attachment 7)

BE IT RESOLVED, to approve the following policies and regulations for second reading:

- Policy 1648.13 School employee vaccination requirements

- Policy 1648.14 Safety plan for healthcare settings in school buildings
- Policy 2425 Emergency virtual or remote instruction program
- Policy 5751 Sexual harassment of students
- Regulation 5751 Sexual harassment of students

CARRIED: 4-0-0 in a roll call vote.

**N. TRANSPORTATION RECOMMENDATIONS**

Ms. Gomez made a motion, seconded by Dr. Flynn, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. RESOLVED, to approve a Joint Transportation Agreement with Delaware Valley Regional High School which shall serve as the lead Educational Authority and Host District for the 2021-2022 school year with a 2% administrative fee.
2. RESOLVED, to approve a coordinated Transportation Agreement between the WCSSSD and the following school districts for the 2021-2022 school year:
  - BERGENFIELD PUBLIC SCHOOLS

CARRIED: 4-0-0 in a roll call vote.

**O. SUSPENSIONS**

No action.

**P. HARASSMENT, INTIMIDATION AND BULLYING**

No action.

**Q. NEW BUSINESS**

No action

**R. PUBLIC INPUT**

- None.

**S. EXECUTIVE SESSION (if needed)**

Moved by Mr. Hopek and seconded by Dr. Flynn, to enter Executive Session at 6:58 pm.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- Discussion of potential litigation

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: 4-0-0 in a voice vote.

### *Executive Session*

Moved by Ms. Gomez and seconded by Mr. Hopek, to exit Executive Session at 7:05 pm.

BE IT RESOLVED, that the Board of Education has been in executive session for the past seven minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: 4-0-0 in a voice vote.

### T. ADJOURNMENT

Mr. Hopek made a motion, seconded by Ms. Gomez, to adjourn the meeting at 7:05 pm.

CARRIED: 4-0-0 in a voice vote.

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.