

**BOARD OF EDUCATION
AGENDA
AUGUST 30, 2022
6:00 P.M.**

A. CALL TO ORDER

_____ opened the meeting with the Call to Order at _____ p.m., and read the following statement:

In accordance with the provisions of the New Jersey Open Public Meeting Law, public notice of this meeting has been given by the Superintendent of Schools by posting written notice to the Daily Record and the Star Ledger and through filing written notice with the Administrator/Clerk of the Board of the County of Warren.

Flag Salute - Moment of Silence in honor of those serving in the military.

B. ROLL CALL

	Present	Absent		Present	Absent
Mr. Joseph Delesky			Ms. Sherry Koeppen		
Dr. Joseph Flynn			Mr. Brian Schubert		
Ms. Gail Gomez			Dr. Rosalie Lamonte		
Mr. Raub Hopek					

Also Present: Dr. Timothy Frederiks, Interim Superintendent and Mr. Jim Schlessinger, Business Administrator/Board Secretary

C. APPROVAL OF BOARD MINUTES

_____ made a motion, seconded by _____, to approve the following resolutions:

1. BE IT RESOLVED, to approve the minutes of the July 12, 2022 Board of Education reorganization meeting. (Attachment 1A)
2. BE IT RESOLVED, to approve the minutes of the July 12, 2022 Board of Education regular meeting. (Attachment 1B)

CARRIED:

D. SUPERINTENDENT'S REPORT

- _____
- _____
- _____

E. COMMUNICATIONS AND ATTACHMENTS

1. Minutes of the July 12, 2022 Meeting
 - a. Reorganization
 - b. Regular Business
2. *n/a (no Executive Session at July 12, 2022 meeting)*
3. Check Register July 1, 2022 – August 30, 2022
4. *n/a (Financials for July and August to be presented in September)*
5. *n/a (Financials for July and August to be presented in September)*
6. Accounts Receivable Aging Report as of August 26, 2022
7. Resignation – Raub Hopek
8. Resignation – Frances Wheeler
9. Contract templates and job descriptions

F. OLD BUSINESS

G. COMMITTEE REPORT/RECOMMENDATIONS

Education Committee (Ms. Gomez, Dr. Flynn, Ms. Koeppen)

Curriculum
Personnel
Policy

Operations Committee (Mr. Delesky, Mr. Hopek, Mr. Schubert)

Business/Finance
Facilities
Transportation

Ad Hoc Committee (Topics/Issues other than above as appointed by Board President)

Negotiations - To Be Determined

Note: Board President to be contacted if committee member is unable to attend.

H. FINANCE REPORT

___ made a motion, seconded by ___, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. Approval of Check Register(s)
BE IT RESOLVED, that the Board of Education, upon the recommendation of the School Business Administrator approves the July 1, 2022 – August 30, 2022 bill list in the amount of \$601,349.44. (Attachment 3).
2. Approval of Financial Reports
N/A – July and August will be on September’s agenda pending 2021-22 audit / close.

3. Acceptance of Financial Reports Certification
N/A – July and August will be on September’s agenda pending 2021-22 audit / close.
4. Budget Adjustments
N/A – July and August will be on September’s agenda pending 2021-22 audit / close.
5. Addition to Contractor Roster
RESOLVED, to add Siobhan Ferrara, speech therapist, to the district’s roster of service providers.

CARRIED:

I. STATISTICAL REPORT

No report.

J. PERSONNEL RECOMMENDATIONS

___ made a motion, seconded by ___, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. RESOLVED, to approve the following new hires, appointments, terminations:

ID	Name	Position	Action	Eff. Date	Salary
a	Janet Cunningham	Office Assistant	Part to Full Time	9/6/2022	\$44,400
b	Meghan Traphagen	Aftercare Sub	Hire	9/1/2022	\$55/session
c	Graciela Cunningham	Aftercare Para	Hire	9/1/2022	\$55/session
d	Frances Wheeler	Bus Driver	Resignation	9/11/2022	n/a

2. RESOLVED, to discontinue the aftercare coordinator stipend for Janet Cunningham, effective September 6, 2022

BE IT FURTHER RESOLVED, to authorize Janet Cunningham to work additional hours, where and as needed and with prior approval of the superintendent, business administrator, or their designees, at an hourly rate based on the annual salary divided by 260 annually compensated days, and further divided by 7.5 daily hours.

3. RESOLVED, to approve the updated standardized contract templates and associated job descriptions and responsibilities for the following positions:
 - Bus driver contract template
 - Bus aide contract template
 - Office personnel contract template
 - Bus driver job description and responsibilities

CARRIED:

K. PROFESSIONAL DEVELOPMENT

None.

L. CLASSROOM FIELD TRIPS

There are no classroom programs for the 2022-23 school year.

M. MISCELLANEOUS RECOMMENDATIONS

1. RESOLVED, to accept, with regrets and appreciation, the resignation from the board of education of Raub Hopek, effective immediately.

N. TRANSPORTATION RECOMMENDATIONS

___ made a motion, seconded by ___, to approve the following resolutions on the recommendation of the Superintendent and School Business Administrator:

1. RESOLVED, to approve a coordinated Transportation Agreement with Bergenfield Public Schools for the 2022-2023 school year

2. RESOLVED, to approve a contract addendum with KRAPF SCHOOL BUS-NJN, INC., WASHINGTON TERMINAL

Board of Education:	WCSSSD	Multi-Contract Number:	KRAPF 202122 1	Route #:	BROWN	Bid #:	202122 1	Contract Period:	From SEPTEMBER 1, 2022 to JUNE 30, 2023	
Contractor Name:	KRAPF SCHOOL BUS-NJN, INC.	Terminal Location:	WASHINGTON	Contractor Code:	E528	Renewal #:	1	Per Diem Contract Cost:	\$2,550.66	
				(E) The amount of compensation shall be increased/decreased in accordance with the bid at a rate of:						
		(C) Adjusted Contract Cost (Prior Addenda)		\$0.00 Per Diem Per Pupil	\$322.00 Per Diem Per Vehicle	\$1.25 Per Diem Per Mile	\$0.00 Per Diem Per Aide	(F) Per Diem Negotiated Aide Increase/Decrease	(G) Per Diem Increase/Decrease	(H) Final Adjusted Contract Amount
(A) Addendum #	(B) Effective Date of Change			# New Pupils	# New Vehicles	# New Miles	# New Aides			
1	09/01/2022	NA			1	33.92			\$ 364.40	\$ 2,915.06

CARRIED:

O. SUSPENSIONS

No action.

P. HARASSMENT, INTIMIDATION AND BULLYING

No action.

Q. NEW BUSINESS

No action

R. PUBLIC INPUT

- _____

S. EXECUTIVE SESSION (if needed)

Moved by _____ and seconded by _____, to enter Executive Session at ____pm.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- _____

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

Executive Session

Moved by _____ and seconded by _____, to exit Executive Session at ____pm.

BE IT RESOLVED, that the Board of Education has been in executive session for the past ____ minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

T. FUTURE MEETINGS

- September 27, 2022
- October 25, 2022
- November 29, 2022 (Thanksgiving Nov. 24)
- December 20, 2022 (3rd Tuesday)

U. ADJOURNMENT

____ made a motion, seconded by ____, to adjourn the meeting at ____ pm.

CARRIED:

THE WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. THE DISTRICT'S EMPLOYMENT PRACTICES DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, SEX, ANCESTRY, NATIONAL/ETHNIC ORIGIN, SOCIAL/ECONOMIC STATUS OR THE BASIS OF AN APPLICANT'S STATUS AS A HANDICAPPED PERSON, AS IS REQUIRED BY TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972, N.J.A.C. 6.4-1.1 AND THE REHABILITATION ACT OF 1973. INQUIRIES REGARDING COMPLIANCE MAY BE DIRECTED TO THE SUPERINTENDENT OR AFFIRMATIVE ACTION OFFICER AT (908) 223-7275.